

Contra Costa County Health Services

Health Care for the Homeless Co-Applicant Governing Board

The mission of the Health Care for the Homeless Co-Applicant Board is to oversee, guide and assist the Program in its efforts to deliver high quality health care to a diverse and medically underserved community. The Co-Applicant Board will use its skills, expertise, and life experience to make policies and operational decisions which will provide the best benefit to the Program and client.

MEETING MINUTES

DATE, TIME: Wednesday, February 15th, 2023, 11:00-12:30pm

LOCATION: Zoom

ATTENDANCE: Claude Battaglia, Wendel Brunner, Teri House, Daisy Gallegos, Bill Jones, Stephen Krank, Jennifer Machado, Rachna Pandya, Jonathan Russell

ABSENT: Michael Callanan

HCH STAFF ATTENDANCE: Rachael Birch (HCH Project Director), Heather Cedermaz (HCH Lead Provider), Linae Altman (HCH Planning & Policy Manager), Mia Fairbanks (HCH Nurse Program Manager), Lauren Healy (HCH Mental Health Supervisor), Gabriella Quintana (HCH QI Team)

PUBLIC ATTENDANCE: Daniel Barth, Isabel Lara, Delano Johnson

Agenda Items for Approval and/or Review:

1. **Action Item: APPROVAL – January Meeting Minutes**
2. **Action Item: APPROVAL – Decline COVID Funding Opportunity**
3. **Action Item: APPROVAL – Strategic Plan Wording & Ownership Changes**
4. **Action Item: APPROVAL – Project Director Evaluation**

Welcome & Introduction

1. Daniel Barth
 - a. Executive Director at Safe Organized Spaces (SOS) in Richmond. Relatively new organization. Hiring folks straight out of encampments. Jobs for unhoused folks. Provide encampment and outreach services.
 - b. Creating safe living spaces as alternatives to interim housing due to limited resources.
2. Delano Johnson
 - a. Executive Director working with other non-profits to better serve the community.
3. Isabel Lara

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- a. Concord resident active in CCC and social justice issues. One of 4 committee members for office of racial equity and social justice.
- b. Board member for NAMI contra costa
- c. Ganas community organization serving Latino students living in poverty.

Action Item: Approval of January Board Meeting Minutes

1. No comments on the minutes.

Motion

- A. **Statement:** *I move to approve the minutes from January 2023.*
- B. **Motion Made by:** Jennifer Machado
- C. **Seconds the Motion:** Claude Battaglia
Roll Call Vote: Each voting member must verbally approve or oppose
- D. **IN FAVOR:** Claude Battaglia, Daisy Gallegos, Bill Jones, Stephen Krank, Jennifer Machado, Rachna Pandya, Jonathan Russell
OPPOSED: None
ABSTAINS: Wendel Brunner
ABSENT: Michael Callanan, Teri House
Motion Result: PASSED

Standing Item: HCH Services Update
(Mia Fairbanks, HCH Management)

1. Staffing
 - a. Lauren Healy introduction as Mike Myette is moving on.
 - i. Lauren is mental health supervisor supervising MHCS going on outreach and clinics. Covering Mike responsibilities in the interim.
 - ii. Been with HCH 4 years. Working with clinicians and supporting our HCH team and creating a more trauma informed care.
 - b. Started hiring process for respite referral nurse.
 - i. 6 internal bidders
 - ii. Mia has been doing double duty.
2. Clinics
 - a. First GRIP clinic outreach day. Saw 3-4 clients and connected additional people to services.

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- i. Alternating between Castro and GRIP
 - ii. Improving on that as we get staffing back up.
 - iii. Adding trinity possibly in March
 - iv. Challenges have been and continue to be shortage of Mobile Clinic Operators (MCOs) affecting how we get there. Currently hiring as well
- b. Respite
 - i. What are the services we offer there, opportunities to expand, admission criteria, etc.
 - ii. Really look at that and how we can improve the process.
 - iii. Slow getting new clinics up and running due to staffing challenges
- 3. Funding Opportunity (HRSA Covid)
 - a. 200k to expand covid vaccination efforts over the next 2 months.
 - b. Need board support to reject.
 - c. Reason is we still have HRSA vaccination effort funding not fully expended and we are still struggling to hire and not possible to manage in 2 months.
 - d. Using it to expand on the educational component specifically with booster hesitancy. If we had our way, education would be the best use of funds. That's across the board, not just with homeless.

Motion

- A. **Statement:** *I move to approve the rejection of additional COVID specific HRSA funds.*
- B. **Motion Made by:** Stephen Krank
- C. **Seconds the Motion:** Jennifer Machado
Roll Call Vote: Each voting member must verbally approve or oppose
- D. **IN FAVOR:** Claude Battaglia, Wendel Brunner, Daisy Gallegos, Bill Jones, Teri House, Stephen Krank, Jennifer Machado, Rachna Pandya, Jonathan Russell
OPPOSED: None
ABSTAINS: None
ABSENT: Michael Callanan
Motion Result: PASSED

Standing Item: Board Member Recruitment & Training
(All)

- 1. Brown Act Situation
 - a. Quorum will need to meet publicly starting March 1st.
 - b. Governor has declared pandemic over.

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- c. Finding space to house hybrid situation but quorum will need to be in one location.
 - d. Members can only attend 2 virtual meetings only each year.
 2. Writing a letter from the board pushing the requirements to be more inclusive and representative.
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Standing Item: Quality Improvement

(Gabriella Quintana, HCH QI Team)

1. Strategic Plan Wording & Ownership Changes
 - a. Due to workflows and staffing changes.
 - b. Removal of a finances and staffing objective due to other objectives now encompassing the goal of ensuring best coverage.
 - i. “Track percent of eligible Medi-Medi patients enrolled in Medicare part D by 11/2022”

Motion

- E. **Statement:** *I move to approve the wording and ownership changes to the strategic plan.*
- F. **Motion Made by:** Stephen Krank
- G. **Seconds the Motion:** Jennifer Machado
Roll Call Vote: Each voting member must verbally approve or oppose
- H. **IN FAVOR:** Claude Battaglia, Wendel Brunner, Daisy Gallegos, Bill Jones, Teri House, Stephen Krank, Jennifer Machado, Jonathan Russell
OPPOSED: None
ABSTAINS: None
ABSENT: Michael Callanan, Rachna Pandya
Motion Result: PASSED

2. Project Director Evaluation
 - a. Discussion around equity and leveraging these concerns as a way to continue meeting online.

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Motion

- A. **Statement:** *I move to accept Rachael Birch as the continuing HCH Project Director.*
- B. **Motion Made by:** Stephen Krank
- C. **Seconds the Motion:** Jennifer Machado
Roll Call Vote: Each voting member must verbally approve or oppose
- D. **IN FAVOR:** Claude Battaglia, Wendel Brunner, Daisy Gallegos, Bill Jones, Teri House, Stephen Krank, Jennifer Machado, Rachna Pandya, Jonathan Russell
OPPOSED: None
ABSTAINS: None
ABSENT: Michael Callanan
Motion Result: PASSED

Standing Item: Field Trips

- 1. In-Person Meetings
 - a. Keep “field trips” separate from required meetings.
- 2. Hope Solutions
 - a. Garden Park apartments in Pleasant Hill-> can go ahead and schedule but also now providing services to mercy housings hacienda project in Richmond.
 - b. A few months down the road
 - c. Board is interested and or able to go to Richmond.
 - d. Presenting to the staff at HCH

Standing Item: Community Updates

- 1. None

Standing Item: Future Matters

- 1. UDS Data

Standing Item: Next Meeting and Time

Wednesday, March 15th, 2023
11:00-12:30pm
1220 Morello Ave, Martinez CA



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Approval of HCH Co-Applicant Board Meeting Minutes from February 15, 2023

Board Chair Signature ~~Stephen Krank~~_____

Date ~~3/15/2023~~_____