

Contra Costa County Health Services
Health Care for the Homeless Co-Applicant Governing Board

The mission of the Health Care for the Homeless Co-Applicant Board is to oversee, guide and assist the Program in its efforts to deliver high quality health care to a diverse and medically underserved community. The Co-Applicant Board will use its skills, expertise and life experience to make policies and operational decisions which will provide the best benefit to the Program and client.

MEETING MINUTES

DATE, TIME: Wednesday, February 17, 2021 11:00-12:30pm

LOCATION: Zoom

ATTENDANCE: Dr. Wendel Brunner, Bill Jones, Bill Shaw, Stephen Krank, Jennifer Machado, Nhang Luong, Teri House, Jonathan Russell,

ABSENT: Michael Callanan

HCH STAFF ATTENDANCE: Rachael Birch (HCH Project Director), Linae Altman (HCH Planning & Policy Manager), Dr. Ori Tzvieli (HCH Interim Medical Director), Elizabeth Gaines (HCH Nurse Program Manager), Michael Myette (HCH Mental Health Program Supervisor), Alison Stribling (HCH QI Team), & Gabriella Quintana (HCH QI Team)

PUBLIC ATTENDANCE: Jill Ray, Lori Godd

Agenda Items for Approval and/or Review:

1. **Action Item: APPROVAL – January Meeting Minutes**
2. **Action Item: APPROVAL – Annual Project Director Evaluation**
3. **Action Item: APPROVAL – NEW Board Member – L. M.**

Welcome & Introduction

- Call to order & public attendee's introduction.

Action Item: Approval of January Board Meeting Minutes

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Motion

- A. **Statement: I move to approve the minutes from January 2021.**
 - B. **Motion Made by:** Jonathan Russell
 - C. **Seconds the Motion:** Teri House
 - D. **Discussion:** Each voting member must verbally approve or oppose
 - E. **In Favor:** All
Opposed: None
Abstains: None
Absent: None
- Motion Result: PASSED**

Standing Item: HCH Services Update

(Beth Gaines, HCH Nurse Program Manager, Linae Altman, HCH Planning & Policy Manager)

1. Monthly Testing
 - a. At our sites since above 5% positivity rate.
 - b. Now that we have fallen below 5%, monthly testing will discontinue but testing will be encouraged at PH sites including assistance with scheduling and transportation.
 - c. Test positivity rate in the county is 4.7, at the hotels it has been low to no positives.
 - d. Martinez marina encampment testing since December. Trying to find a way to do vaccines there. Most of the folks there are under 65.
2. Motel 6
 - a. Last week we got into the new motel 6 clinic space to retrofit and design.
 - b. Meeting this week with an architect to look at how to best design that space for us.
3. Vaccine Updates

Question from the Board: Can you talk a little about the limitations surrounding mobile vaccination clinics?

- a. We typically need to know exactly how many residents are in a facility. Once vials are out, they have to be used within a certain amount of time.

Question from the Board: Can you comment on the availability of the vaccine and how that's affecting?

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- b. The next group will be other essential workers, but we are not there yet since there is still a backlog of 65+. Even if we expand eligibility, we are still working with the same amount of doses. Oakland coliseum opened up a site for healthcare workers. HRSA will be supplying local qualified health systems with extra vaccines for the vulnerable populations. It is still unknown what that federal allotment will look like.

Standing Item: Quality Improvement/Assurance & Program Performance Reports

(Alison Stribling & Gabriella Quintana, HCH QI Team)

- 1. HRSA Uniform Data System (UDS) Submission Review
 - a. It's the annual performance report on homeless patients seen across the CCHS system.
- 2. Some significant differences this year overall due to COVID-19.
 - a. Population
 - i. 18,100 patients (13% decrease from 2019)
 - ii. 55.8% of patients fall in the "doubling up" category of homelessness
 - b. Clinical Performance
 - i. Reporting poorer performance on most but still in line with pre-pandemic national averages
 - c. Other Findings
 - i. Expansion of Mental Health Services (2% increase in MH visits compared to the previous year)
 - ii. Building telehealth infrastructure. More than 2.5 fold increase in these visits compared to 2019
 - iii. Decrease in uninsured patients from 4.7%-3.1%. Likely attributed to the retention of Medi-Cal benefits during the public health emergency.

Question from the Board: Do we have a break out on the percent of MH visits done at hotels vs everywhere else?

- d. The UDS population will be a bit higher since the HCH population is smaller. We can look at the comparison for example, of the total, how many were HCH.
- e. Productivity including a break down of BH telephonic and face to face visits will be reported quarterly.

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Standing Item: HCH Program Updates & Community Updates

3. Motel 6 first walk through complete
 4. Trinity Center Winter shelter open and still have beds available
 5. SVDP opening a FREE adult dental clinic that should be up and running probably in April. Partnering with dentists on wheels in Pittsburg.
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Action Item: Project Director Annual Evaluation

1. Goals for last year were affected due to COVID and some were stopped or halted. Partnership and Communication as well as Finances and Staffing have reached a good place with collaborations. These relationships will be maintained hopefully into a Post-COVID world. The projects postponed were due to the fact that COVID took priority over them.

Question from the Board: Did anything that got delayed should be a high priority?

- a. Naturally the clinical measures, the QI measures should be addressed, and while put on hold, the progress we maintained has been good. The pandemic forced us to reevaluate some of our priorities, but overall nothing fell back.
2. For 2021 some things have been reprioritized such as the SBIRT
 - a. Added Clinical services and measures.
 - i. Increase the number for diabetic patients with controlled A1c by 5% for patients at project roomkey sites
 - ii. Increase cancer screening by 5% at project roomkey sites
 - iii. Increase % of patients income collected as required by HRSA to 50%
 - iv. Aim to vaccinate 50% of the homeless population.
 - b. Partnerships
 - i. Continuing to build and foster relationships with BH and H3 beyond the COVID-19 response
 - c. Future state of Mobile Services planning
 - i. As we learn more about what standards we need to keep, we need to work with Beth and Linae to restart our services.
 - d. CalAIM
 - i. State's MediCAID transition to case management platform
 - ii. Single care platform for nearly 40 case management programs to increase transparency across the system to better serve our patients.

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- e. Possible New Measure having to do with the integration of HMIS with EHR.
- 3. Requests of the Board
 - a. BOS Presentation in July. What is important to the board?
 - b. Site Visit Preparation—thinking about the members need support. How can we start preparing for the visit?
 - c. Revisit goals and metrics for the 3 year strategic plan
 - d. Improve communication between HCH and other agencies
 - e. Present information about environment surrounding homelessness that members work, volunteer, and live in
- 4. Every year, Project Director is evaluated by the board for approval.

Board Member Comments about Current Project Director Rachael:

- a. Overall positive feedback. HCH services have only become more essential with the pandemic. With expansion of the need and being able to support, seeing how much has been done in addition to progress on existing goals is impressive and attributed to the leadership.
- b. HCH and what has been done in just COVID is enough to make this an exemplary year. It has been a privilege.
- c. It's been an extraordinary year and even just looking at Project Roomkey.
- d. COVID has been an accelerant of change but our approach to the most vulnerable has been impressive.
- e. The board is able to understand complicated and constantly changing information and updates due to the tremendous effort from Rachael.
- f. This process feels abbreviated and somewhat informal. Viewing progress on goals to the actual voting seems quick and less formal.

Motion

F. **Statement:** *I move to renew Rachael Birch as Project Director for another year.*

G. **Motion Made by:** Wendell Brunner

H. **Seconds the Motion:** Jonathan Russell

I. **Discussion:** Each voting member must verbally approve or oppose

J. **In Favor:** All

Opposed: None

Abstains: None

Absent: None

Motion Result: PASSED

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Action Item: Board Member Recruitment & Training
(Board)

1. Training
 - a. Topic next Month
2. Recruitment
 - a. Prospective new member Lori.
 - i. Resident Empowerment Leader
 - ii. Excited to be a part, interested to learn more.
 - iii. Wasn't even aware about some of services available.
 - iv. Looking forward to having this platform

Motion

- K. Statement: I move to Accept Lori Michele onto the Board**
- L. Motion Made by:** Stephen Krank
- M. Seconds the Motion:** Wendell Brunner
- N. Discussion:** Each voting member must verbally approve or oppose
- O. In Favor:** All
- Opposed: None
- Abstains: Bill Jones
- Absent: None
- Motion Result: PASSED**

Standing Item: Future Matters

1. Board Member Training
 2. Productivity Reports
 3. Compass Rose Implementation report out
 4. Patient Complaints & Grievances Report
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Standing Item: Next Meeting and Time

Wednesday, March 17 2021
11:00-12:30pm
Zoom Call



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Approval of HCH Co-Applicant Board Meeting Minutes from February 2021.

Board Chair Signature Jennifer Machado _____

Date 3/17/2021 _____