

The mission of the Health Care for the Homeless Co-Applicant Board is to oversee, guide and assist the Program in its efforts to deliver high quality health care to a diverse and medically underserved community. The Co-Applicant Board will use its skills, expertise and life experience to make policies and operational decisions which will provide the best benefit to the Program and client.

MEETING MINUTES

DATE, TIME: Wednesday, July 15, 2020 11:00-12:30pm

LOCATION: Zoom Meeting

ATTENDANCE: Dr. Wendel Brunner, Bill Jones, Bill Shaw, Jonathan Perales, Jennifer Machado, Nhang Luong, Teri House, Michael Callanan, & Stephen Krank

ABSENT: Jonathan Russell

HCH STAFF ATTENDANCE: Rachael Birch (HCH Project Director), Linae Young (HCH Planning & Policy Manager), Dr. Joseph Mega (HCH Medical Director), Michael Myette (HCH Mental Health Program Supervisor), & Alison Stribling (HCH QI Team)

Public Attendance: Jill Ray, Supervisor Candace Andersen's Office

Agenda Items for Approval and/or Review:

1. **Action Item: APPROVAL – June Meeting Minutes**
2. **Action Item: APPROVAL – HRSA Updates and CARES funding**

Welcome & Introduction

- Introduction to board members and community members present

Action Item: Approval of June Board Meeting Minutes

Motion

- A. **Statement: I move to approve the minutes from June 2020.**
 - B. **Motion Made by:** Jennifer Machado
 - C. **Seconds the Motion:** Stephen Krank
 - D. **Discussion:** Correct misprint in section 1d
 - E. **In Favor:** All
Opposed: None
Abstains: None
Absent: Jonathan Russell
- Motion Result: PASSED**

Standing Item: Quality Improvement/Assurance & Program Performance Reports (Alison Stribling, HCH QI Team and Dr. Joseph Mega, HCH Medical Director)

1. Review of Homeless Mortality Report
 - a. Completed analysis on leading causes of death among the homeless population between 2012 – 2018
 - b. Unintentional injury, cancer, and heart disease were the top three causes of death among the homeless population and accounted for over half of all observed deaths during the sample period
 - c. Of unintentional injury deaths, 64% (98 deaths) were due to accidental overdose
 - d. Among the ten leading causes of death all but homicide and suicide were common to the state of California
 - e. Leading causes of death among the overall state population not seen among the homeless were Alzheimer’s Disease and influenza/pneumonia
 - f. *Question from Board Member:* What are the key takeaways from this work?
 - i. Wanted to understand what the population was dying from to assess gaps in services that HCH needs to address
 - ii. The high percentage of homeless deaths attributable to drug/alcohol overdose supports the continued expansion of medication assisted treatment and other substance use services within HCH
 - g. *Question from Board Member:* How does the age at which the homeless population is dying compare to the life expectancy of the overall state population?
 - i. Due to small sample size we were unable to calculate life expectancy among the homeless population. However, we can calculate mean age of death
2. Homeless Dashboard

- a. Tool developed for internal use by HCH, H3 and CCHS leadership to track the shelter/hotel population as well as data on COVID testing and cases among the homeless
- b. Review of tool and key data elements included
- c. Homeless testing and case numbers can be adjusted to reflect either the HRSA or HUD definition of homelessness
- d. Abbreviated version of the dashboard is publicly available at <https://www.coronavirus.cchealth.org/homeless-dashboard>

HCH Action Items

- Review homeless mortality data to calculate mean age of death for the population
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Standing Item: HCH Program Updates (Dr. Joseph Mega, HCH Medical Director, Michael Myette (HCH Mental Health Program Supervisor, Linae Young HCH Planning & Policy Manager)

1. Medical Services Update
 - a. Now operating functional clinics in each hotel
 - i. Strict safety and social distancing precautions in place
 - ii. Beginning to shift focus to chronic care management and prevention, including vaccinations and preventative screenings
 - b. Monthly surveillance testing now being conducted at each hotel
 - c. Continuing with outreach twice a week and services at Fulton Shipyard
 - d. Dental services are on pause
 2. Mental Health Services Update
 - a. Majority of services provided at the hotels
 - b. Work closely with program staff and patients to avoid discharges so clients can remain in the hotel safely
 - c. Exploring how to incorporate safe outdoor activity to reduce stress/anxiety and foster a sense of normalcy at the hotels
 - d. Also connecting folks into primary behavioral health services within the larger CCHS system of care
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Standing Item: Project Director Updates (Rachael Birch, HCH Project Director)

1. **Action Item:** Request for approval for COVID HRSA funding

- a. Three additional grant funding streams for expansion of COVID related services
 - i. Funding Outputs will include:
 1. Staffing to support care coordination/service delivery, testing, and telehealth visits
 2. Funding for laboratory expansion
 3. Purchase of software licensing
 - ii. Identified as gaps in our services not covered by other funding streams
- b. *Question from Board Member:* What timeframe does this funding cover?
 - i. Will cover 12 months of funding
- c. *Question from Board Member:* Does expanded staffing represent new or existing positions?
 - i. Some positions are existing, but some will be new hires; approved as necessary for the COVID response

Motion

- F. **Statement:** *I move to approve the proposed HRSA and CARES funding*
- G. **Motion Made by:** Jennifer Machado
- H. **Seconds the Motion:** Stephen Krank
- I. **Discussion:** Board will be notified of any changes to current proposal; Project Director will provide line item details for each budget item at August meeting
- J. **In Favor:** All
Opposed: None
Abstains: None
Absent: Jonathan Russell

HCH Action Items

- HCH Project Director to provide line item details for each budget items at August meeting

Standing Item: Announcements

1. COVID-19 and Shelter-in-place Updates
 - a. Most current up-to-date health orders are listed here:
<https://www.coronavirus.cchealth.org/health-orders>
2. Project Room Key
 - a. All four hotels sites are funded through August

- b. Starting conversations around acquisition of two of the existing hotel sites
 - 1. Community and program updates
 - a. Winters Nights is now an independent 501c3
 - b. City Council of Antioch is considering renting hotel rooms for homeless
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Standing Item: Future Matters

- 1. Chair Elections
 - 2. Trauma Informed Care Training Continued
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Standing Item: Next Meeting and Time

Wednesday, August 19, 2020

11:00-12:30pm

Zoom Conference Call

Approval of HCH Co-Applicant Board Meeting Minutes from July, 2020

Board Chair Signature Wendell Brunnes M.D.

Date 8/19/2020