

Contra Costa County Health Services
Health Care for the Homeless Co-Applicant Governing Board

The mission of the Health Care for the Homeless Co-Applicant Board is to oversee, guide and assist the Program in its efforts to deliver high quality health care to a diverse and medically underserved community. The Co-Applicant Board will use its skills, expertise and life experience to make policies and operational decisions which will provide the best benefit to the Program and client.

MEETING MINUTES

DATE, TIME: Wednesday, December 20, 2017 11:00-12:30pm

LOCATION: Zion Conference Room, 2500 Bates Avenue, Suite B, Concord, CA 94520

ATTENDANCE: Bill Shaw, Jennifer Machado, Bill Jones, Jonathan Perales

ABSENT: Dr. Wendel Brunner, Larry Fairbank Sr., Robin Heinemann, Belinda Thomas, Nhang Luong & Matt Rinn & Shayne Kaleo

HCH STAFF ATTENDANCE: Julia Surges (HCH Consumer Liaison), Rachael Birch (HCH Project Director), Dr. Joseph Mega (HCH Medical Director) & Linae Young (HCH Planning & Policy Manager)

PUBLIC ATTENDANCE: Michael Callanan

Welcome & Introduction

- Introduction to board members and community members present

Action Item: Approval of November Board Meeting Minutes

Motion

A. ***Statement: I move to approve November Meetings Minutes***

B. ***Motion Made by: Jennifer Machado***

C. ***Seconds the Motion: Bill Jones***

D. ***Discussion: None***

E. ***In Favor: ALL***

Opposed: None

Abstains: None

Absent: Dr. Wendel Brunner, Larry Fairbank Sr., Robin Heinemann, Belinda Thomas, Nhang Luong & Matt Rinn & Shayne Kaleo

Motion Result: PASSED

Standing Item: HCH Program thanks the HCH Co-Applicant Board Members

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- Thank you celebration luncheon for HCH Board Members

FUTURE: 2018 HCH Board Planning

- HCH Project Director Evaluation
 - March approval deadline
 - February Meeting
- HCH Patient Complaint and Grievances review and adoption
 - May approval deadline
 - CCHS has policies in place → Linae to send them out prior to meeting
 - Policy on what it is and how a grievance is filed
- January Meeting – public attendees
 - T. H. – Antioch Representative
 - Congressman Desauliner’s office
 - Supervisor Karen Mitchoff’s office
 - Field Representative
 - Love-a-Child Representatives
 - Mike C. – CORE Outreach
- January meeting - structure of meeting
 - Main focus – what we do and how we collaborate with other organizations to serve the homeless population
 - Dental services – van viewing & mini presentation - Preeti
 - Outreach team & mobile clinic presentation – Joe/Heather
 - Qualitative data
 - Overview of our services and staff
 - Patient stories (qualitative) and what services they are connected to
 - Our collaboration w/ CORE
 - DIAGRAM – illustrating the collaboration of services throughout the county
 - Visual of HCH, basic services, CCIH, ANKA, CORE, H3 services working together
 - Call to action for politicians
 - HRSA funding for a public agency → effectiveness and importance to remain within funding – Rachael
 - Request information about who they represent and the modes of communication to the representatives & to the public

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- Time for Q & A

HCH Board Member Discussion (All)

- Central County
 - Rachael spoke with food bank representative who would like to send someone out to speak on food bank services
 - Invite to present at the February 2018 Meeting
- Plan for our board membership?
 - Potential members to attend January 2018 Meeting
 - Discuss with team regarding interest in potential member with board
 - With board approval, Linae to email potential members with board application
 - Review potential member application with board
 - Board approval to invite potential member for Q & A session at board meeting
 - Board approval of potential member
- Other potential invitees
 - East County District 9 → Congressman Jerry McNurney's office
 - Email Linae with any interests that come up.
- Future Meeting Ideas
 - Invite representatives from other counties HCH programs to share what they do in their programs – challenges/successes

Standing Item: HCH Program Updates & Community Updates

- Presentation Proposals accepted for the National Health Care for the Homeless Conference (NHCHC) in June 2018
 - Point of Care Ultrasound in Homeless Medicine: A Practice Changing, Patient Centered Tool – Joe Mega, MD
 - “Splitting” – Emily Watters, MD and Mike Myette, LCSW
 - Splitting – Example: co-parenting a child, 2 different opinions
 - Patients do this with providers a lot
 - Example: “Well Dr. ___ said I could have narcotics.”
 - 1st mental health presentation that CCHS HCH has had accepted to NHCHC

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- Point in Time Count – January 23-27, 2018
 - HCH
 - Volunteer
- CHW I position
- Trinity Center received board approval on 12/19/2017 to relocate for 18 months to continue services during construction of current site.
- Christmas is for everyone
 - Transportation by volunteers, will pick up at the shelters
 - Clothes, food, toys, haircuts, and more
- Christmas at the Fair- Antioch – Contra Costa County Fairgrounds on the 23rd from 12-4pm
 - Clothes, toys, blankets, raffles, free lunch, and more
- HCH to add a MD fellow to work with HCH full time starting in August 2018
 - Will be able to follow up with clients that have been brought to the hospital and that are in service with HCH

Standing Item: Future Matters

- HCH Hearing and Resolving Grievances Policy
- HCH Project Director review and evaluation plan

Standing Item: Next Meeting and Time

January 17, 2017
11:00-12:30pm
2500 Bates Avenue, Suite B
Zion Conference Room
Concord, CA 9450

Approval of HCH Co-Applicant Board Meeting Minutes from December 20, 2017

Board Chair Signature _____ *Wendell Brunner, MD*

Date 1/17/2018