

Contra Costa County Health Services
Health Care for the Homeless Co-Applicant Governing Board

The mission of the Health Care for the Homeless Co-Applicant Board is to oversee, guide and assist the Program in its efforts to deliver high quality health care to a diverse and medically underserved community. The Co-Applicant Board will use its skills, expertise and life experience to make policies and operational decisions which will provide the best benefit to the Program and client.

MEETING MINUTES

DATE, TIME: Wednesday, November 15, 2017 11:00-12:30pm

LOCATION: Zion Conference Room, 2500 Bates Avenue, Suite B, Concord, CA 94520

ATTENDANCE: Bill Shaw, Jennifer Machado, Dr. Wendel Brunner , Belinda Thomas (phone), & Bill Jones

ABSENT: Larry Fairbank Sr., Robin Heinemann, Jonathan Perales, Nhang Luong & Matt Rinn

HCH STAFF ATTENDANCE: Julia Surges (HCH Consumer Liaison), Rachael Birch (HCH Project Director), Dr. Joseph Mega (HCH Medical Director) & Linae Young (HCH Planning & Policy Manager)

PUBLIC ATTENDANCE: None

Welcome & Introduction

- Check in about meeting day, time and location
- Reminder to review meeting minutes from past meeting

Action Item: Approval of October Board Meeting Minutes

Motion

A. **Statement:** *I approve the meeting minutes with the following amendments.*

B. **Motion Made by:** *Belinda Thomas*

C. **Seconds the Motion:** *Jennifer Machado*

D. **Discussion:** *None*

E. **In Favor:** *ALL*

Opposed: *None*

Abstains: *None*

Absent: Larry Fairbank Sr., Robin Heinemann, Jonathan Perales, Nhang Luong & Matt Rinn

Motion Result: *With corrections to councilman's name as well as congressman's name*

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Standing Item: HCH Dental Van Tour (Kristina Kutter, PHCS Manager)

- Dental Health vans (2)
 - To serve the homeless and School Based Clinics
 - Services will include: (similar to Respite Dental clinic)
 - Cleanings, xrays, fluoride varnish, fillings, extractions, dentures
 - Dental Van site: Brookside Shelter and Calli House Shelter in Richmond (as there are currently no HCH dental services in West County)
 - Hired 2 Dentists to staff clinic
 - Looking/outreaching to add sites to East County
 - Dentures – highly desired but need to find a better way to coordinate for those that want them
 - West county site – open to all west county clients (BARM, GRIP, or any other West county clients)
 - Dental Van staffed with Dentist, RDA and Mobile Clinic Operator
 - How is this funded?
 - Revenue (denti-cal)
 - Billing for school based and some of the homeless services
 - Some homeless do not have insurance and we will not bill
 - How do you coordinate the John Muir mobile
 - They only serve children, we work with them but when it comes to services for schools we coordinate to go to schools that they do not serve at. They focus primarily on elementary schools within Contra Costa.

HCH Report

- HCH Medical Outreach Productivity 2017
 - Brainstorm ways to document even if we touched them but did not medically serve
 - Qualitative and Quantitative
- HCH Medical Director – a lot of patients in field are anxious or impatient
- H3 CORE Program helps guide us to those that need medical services the most throughout the county.
- Working on a long standing care coordination list to follow up with patients seen in previous weeks.

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- Some people are stand-offish but eventually come around
- **FUTURE: Review other mobile sites productivity data.**
- Opportunity to have a resident fellow in upcoming weeks to help expand outreach clinic days and times.
- Reporting – 3 touches per one visit (Emily, Joe, CHW/RN)
- Time and day – bring other agencies to do outreach so that you have a core group of clients? Building a team of pre-outreach
 - We are trying to do that with CORE, part of that is because CORE does a good job of connecting people and identifying who needs our services.
- Brainstorm: Community engagement person to advertise HCH and explain what we do on a weekly basis to bring homeless in for services.
 - One point of outreach – connection to homeless because of CORE
 - Other point of outreach – Police Departments, City/County Politicians,
 - Quarterly Linae conducts homeless training/outreach for local police departments.

HCH Board Member Discussion (All)

- Report back on board recruitment efforts
- Belinda →
 - Successfully met with Congressman Desauliner's office.
 - Belinda and Linae met with Shanelle Scales - Preston → Discussed inviting local political offices to our board meetings where they can inform us on current legislative and policy actions affecting homelessness. Also, to observe what HCH is doing throughout the County.
 - Their office is ready to participate.
 - Quarterly meeting where they talk about stuff not monthly
 - Belinda has not yet heard from Councilman Willis.
 - **FUTURE: Plan to reach out to Desauliner's office or any local offices, mayors, senators, to listen in and give a presentation. (Linae to send invitation to Desauliner office for January 2018 Meeting)**
 - **FUTURE: Linae to contact different local offices**
 - Brainstorm: First part of the meeting could be tailored to those visiting/sitting in and then the business would be the second part so people could leave.

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- FUTURE: Potentially create presentations where WE go to these offices to explain what we do
 - Rachael → reached out Saffron Strand and the Food Bank
 - Joe → CORE team = ask any people who want to join
 - Linae
 - Loaves and Fishes - reached out, have not heard back – potentially go back and see if line staff would be interested, will reach out again
 - Love a child - private religious based transitional shelter for women and families
 - Two staff members are interested in joining and to expand collaboration with homeless services throughout CCC.
 - FUTURE: Linae will invite to January 2018 Meeting
 - Bill Jones → Antioch contact interested in sitting on board but will also think of other potential people to participate from Antioch – follow up
 - Nhang Luong → follow up next meeting
 - FUTURE: Check Back in Next Meeting
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Standing Item: HCH Program Updates

- Anka Annual Memorial Service 2017 – All are invited!
 - November Homeless Awareness Month – Toolkit
 - Board of Supervisors Meeting (11/7) Report Back
 - December 8th 1:00-3:00pm REACH Fellowship is having an open house for a transitional home for women
 - 1724 Fred Jackson Way, Richmond, CA
 - December Meeting
 - Agenda for next meeting
 - January meeting prep
 - Holiday party
 - MicroPad Viewing Today until 7pm at Richmond Civic Center
 - Stackable tiny homes
 - MHCS Positions → recently hired, waiting on start date
 - CHW I position → list now closed, 2 permanent positions
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Standing Item: Future Matters

- HCH Hearing and Resolving Grievances Policy
- HCH Project Director review and evaluation plan
- HCH Strategic Plan

Standing Item: Next Meeting and Time

December 20, 2017
11:00-12:30pm
2500 Bates Avenue, Suite B
Zion Conference Room
Concord, CA 94520

Approval of HCH Co-Applicant Board Meeting Minutes from November 15, 2017

Board Chair Signature _____ *Wardell Brunner, M.D.*

Date *12/20/2017*