

## Contra Costa County Health Services Health Care for the Homeless Co-Applicant Governing Board

*The mission of the Health Care for the Homeless Co-Applicant Board is to oversee, guide and assist the Program in its efforts to deliver high quality health care to a diverse and medically underserved community. The Co-Applicant Board will use its skills, expertise and life experience to make policies and operational decisions which will provide the best benefit to the Program and client.*

### MEETING MINUTES

**DATE, TIME:** Wednesday, March 15, 2017 11:00-12:30pm

**LOCATION:** Suite 150, 597 Center Avenue, Martinez, CA 94553

**ATTENDANCE:** Dr. Wendel Brunner, Larry Fairbank Sr., Robin Heinemann, Bill Jones, Shayne Kaleo, Jonathan Perales, Matt Rinn, Bill Shaw

**ABSENT:** Belinda Thomas & Nhang Luong

**HCH STAFF ATTENDANCE:** Sue Crosby (PHCS Director), Julia Surges (HCH Consumer Liaison), Linae Young (HCH Planning & Policy Manager), Rachael Birch (HCH Project Director), Elizabeth Gaines (Interim HCH Nurse Program Manager), Dr. Preeti D'Souza (HCH Dentist), Diane Hunter (HCH MAT Nurse)

**PUBLIC ATTENDANCE:** Jennifer Machado

#### 1. Welcome & Introduction

#### 2. Action Item: Approval of February Board Meeting Minutes

##### **Motion**

- A. **Statement:** *"I make a motion to Approve February meeting minutes"* **Motion Made by: Matt Rinn**
- B. **Seconds the Motion:** *Shayne Kaleo*
- C. **Discussion:** *No discussion needed*
- D. **In Favor: All**  
*Opposed: None*  
*Abstains: None*  
*Absent: Belinda Thomas, Nhang Luong*  
**Motion Result: PASSED**

#### 3. Standing Item: HCH Team Presentation – Dr. Preeti D'Souza (HCH Dentist)

- Introduction into the Dental Services at the Dental Respite Clinic and Outreach
- Questions:

## Contra Costa County Health Services

### Health Care for the Homeless Co-Applicant Governing Board

- Are you specific to homeless community → Yes, homeless or at risk for homelessness
- Outreach experience, how was it? → Saw a couple people in the area, many did not know the services that are covered under Medi-Cal, handed out dental hygiene kits, and learned about reasons why they had barriers in dental care
- Are you open to going to other programs, Casa Verde for homeless veterans → Yes, I could conduct classes and dental assessments.
- Portable equipment? → Yes, but if we were to travel somewhere we would first need to assess the needs and unfortunately are not able to do things like extractions that require more equipment, Nomad x-ray machine is portable but would need an exam chair to conduct any x-rays.
- What are the barriers to expand Dental services further? → People who do not know about services, come up with a plan – have a mobile dental clinic van in the works (will be able to do all services Dr. D'Souza talked about), will probably be stationed in West County (Brookside Shelter) → will not be until winter but van is in the process of being put together → board will be able to help make decisions once the van is closer to completion.
- What happens if clients need services that you cannot offer? → Refer out if patients want more specific stuff
- How often can they get teeth cleaned? → x-rays, exams, and cleanings are only covered once a year, deep cleaning once every 2 years
- DVC has a hygiene program that patients can go to → Feedback from board states 'it can be intimidating atmosphere'.
- How do you like it? → Loves it, long term goal is to expand services, currently working to get her masters in dental public health, wants to reach areas we are not currently able to (since our only clinic is in Concord).
- Are these clients on Medi-Cal, is there billing? → Yes, we are.
- Can we get homeless patients with Medi-cal into clinics in CCHS health centers? → The CCHS health centers are at capacity are unable to accept new patients, but we give them same day services information for those that are in need of emergency services while they are waiting to be seen with us.
- Any loss or repair for dentures? → Good for 5 years, broken or fractured we are able to repair or realign (covered), Partial dentures are covered but patient must have a minimum of 5 teeth missing or missing a front tooth.

## Contra Costa County Health Services

### Health Care for the Homeless Co-Applicant Governing Board

#### 4. UDS Results – Linae Young, HCH Planning and Policy Manager

- **UDS → For more information on UDS and details of measures discussed, please refer to the PowerPoint presentation for the month of March**
- Colorectal Cancer Screening
  - A. This measure has changed from 2015 Report. This performance measure has changed from “patients aged 51 through 74” to “patients aged 51 through 75”. This means we have increased the number of patients in the universe or denominator. Additionally, this number may be lower than the past year as we have always conducted a chart review of sample of 70 patients where as our 2016 report reflects all patients who fit the criteria. Therefore the sample size has increased resulting in a possible change in percentage.
  - B. We continue to work on this measure and are currently offering incentives for those patients that are due for a FIT (Fecal Immunochemical Test) test and complete the test. This incentive includes a Safeway gift card given to the patient at their visit following the completion of the test.
- Preventive Care & Screening for Clinical Depression & Follow Up
  - A. This measure started in 2014 and we as a system are now implementing the SBIRT (Screening, Brief Intervention and Referral to Treatment) or the Staying Healthy Assessments for all patients 18 years and older once a year. For those patients 12-18, a teen screen to assess for depression is being conducted once a year.
  - B. Question about follow up → regarding follow up, our psychiatrist and LCSW will see clients until they are connected to care. Some clients can become disconnected; we are currently trying to get mental health on cLink (by the end of 2017).
  - C. Yearly screening, what if they become depressed → Provider will request for another SBIRT/assessment if it is needed, currently the protocol is once/year unless otherwise needed.
  - D. PLAN: Linae will email out SBIRT Assessment for board reference: Sent out to Board following Meeting on 3/16/17.
- UDS Submission Next Steps
  - A. After one revision request, we have recently received confirmation that our 2016 UDS Report has been completed and finalized.

## Contra Costa County Health Services

### Health Care for the Homeless Co-Applicant Governing Board

#### **5. Action Item: Request for Approval to add CCHS Specialty Services to HCH**

##### **Program HRSA Scope of Services – Linae Young, HCH Planning and Policy Manager**

- Currently, all homeless consumers have access to these services however they are not included within the HCH program scope of services with HRSA. We would like to request an approval for the addition of these services into the HCH Scope of services. As the unpredictable future comes before us we want to make sure that we are including these services on paper so that if there are any unforeseen changes in the near future we know that these services are included and counted for.
- Physical therapy, occupational therapy, mental health, and dental health are currently included in our scope under ‘Additional Services’.

#### **Motion**

E. **Statement:** “I make a motion to approve list provided of additional specialty services” **Motion Made by: Matt Rinn**

F. **Seconds the Motion → Robin Heinemen**

G. **Discussion:** No further discussion needed

H. **In Favor: All**

**Opposed: None**

**Abstains: None**

**Absent:** Belinda Thomas, Nhang Luong

**Motion Result: PASSED**

#### **6. Perspective Board Member Interview – HCH Co-Applicant Board Members**

- Interview questions/discussion from members to perspective member
  - A. **Why are you interested?**
    1. Find other ways to use her business skills, also involved in low income housing unit at Trinity Center, part of St. Paul’s → thought it would be nice to offer her insight and would be more than happy to lend her skills and be involved.
  - B. **What is your experience with fundraising?**
    1. Experience with how to “beef up” grants and has advised people on how to best respond to grant proposals. Additionally, while working with the low income project at Trinity Center she is learning more about how to get funding resources.
  - C. **Do you see homeless people where you live?**

## Contra Costa County Health Services

### Health Care for the Homeless Co-Applicant Governing Board

1. Walnut Creek, Yes. She has sat attended recent Walnut Creek City Council meetings to advocate for the Winter Shelter through the Trinity Center at the Armory. This experience gave her insight on what the City Council wants and what is needed for those on the streets.
- D. As you get closer to the issue of homelessness with your involvement in Trinity Center and potentially on the board, what would be challenging to encounter or not solve?**
1. Things may be seen as more addressable, just because of the resources that are available that are not out there and people do not know about.
  2. To see times when listening to those who did not want homeless services and felt bombarded by shelter/afraid of it, so when she sees community members that are becoming mean – hard to witness.
- E. What perspective can you bring that would be helpful to board?**
1. Chair on board of chevron federal credit union → good practices for boards, general business sense, brings other viewpoints and the information which may be appealing to specific community groups.
- **Discussion**
    - A. Likes the different perspective (of finance and budgeting)
    - B. Good for standing items of budget, grants,
    - C. Working with groups like Chevron → great for networking
    - D. Liked how she felt the sense of frustration when identifying that we cannot always get what you want or the funding you are requesting
    - E. Knows how business people think

#### **Motion**

- I. **Statement:** “I make a motion to approve Jennifer Machado for new member for the Co-Applicant Board.” **Motion Made by: Larry Fairbank Sr.**
  - J. **Seconds the Motion → Matt Rinn**
  - K. **Discussion:** No further discussion needed
  - L. **In Favor: All**  
**Opposed: None**  
**Abstains: None**  
**Absent:** Belinda Thomas, Nhang Luong
- Motion Result: PASSED**

## Contra Costa County Health Services Health Care for the Homeless Co-Applicant Governing Board

### 7. Standing Item: HCH Program Updates

- HCH Co-Applicant Board Photos & Bios
  - A. CCHS Communications department will come to meeting to take pictures of all members and then a final group photo of all.
- HCH New Mobile Health Cn has started working in the field with the HCH Team.
- Other Announcements
  - A. Matt Rinn → PH and MTZ new core team → now Walnut Creek and Concord are funding for a CORE team designated for both cities.

### 8. Standing Item: Future Matters

- HCH Budget Overview
  - A. Now that we have confirmation from HRSA regarding 2016 UDS Report we can now start talking about our program budget.
- PLAN: Next meeting to discuss further about board member recruitment, what are we looking for in new board members, better streamline process for interviewing and approval.
- PLAN: Send organization chart for Health Care for the Homeless team and the services: Sent out to Board following Meeting on 3/16/17

### 9. Standing Item: Next Meeting

- April 19<sup>th</sup>, 2017 from 11:00-12:30pm at 597 Center Avenue, Martinez, Suite 120

***Approval of HCH Co-Applicant Board Meeting Minutes from March 15, 2017***

**Board Chair Signature** \_\_\_\_\_ *Wendell Brunner, MD*

**Date** 4/19/17