

Contra Costa County Health Services Health Care for the Homeless Co-Applicant Governing Board

The mission of the Health Care for the Homeless Co-Applicant Board is to oversee, guide and assist the Program in its efforts to deliver high quality health care to a diverse and medically underserved community. The Co-Applicant Board will use its skills, expertise and life experience to make policies and operational decisions which will provide the best benefit to the Program and client.

MEETING MINUTES

DATE: Wednesday, November 16th, 2016

TIME: 11:00- 12:30pm

LOCATION: Suite 150, 597 Center Avenue, Martinez, CA 94553

ATTENDANCE: Shayne Kaleo, Robin Heinemann, Matthew Rinn, Belinda Thomas, Larry Fairbank Sr., Bill Shaw, Bill Jones, Jonathan Perales, Nhang Luang

Teleconference/PUBLIC: Lynna Magnuson

HCH STAFF ATTENDANCE: Julia Surges, Linae Young, Rachael Birch, Dr. Joseph Mega

1. Meet and Greet

2. HCH Program Description

3. HCH Co-Applicant Board Questions

- Lynna suggests a subcommittee for the consumer level issues, volunteers the potential of Shayne also partaking in the potential subcommittee
- Bill Jones - asks about a quorum for now it is just majority rules
- QUESTION: How are things put on the agenda?
 1. Suggestion "parking lot" idea for people to talk about stuff next time - like a standing item → All In Favor
 2. Action items can be moved to the next month's agenda

4. Board Member Application, Expectations Agreement & Conflict of Interest

- Forms collected and review by Board Staff

5. Action Item: Appoint Board Chair – Dr. Wendel Brunner

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- **Motion**
 - **Statement:** I move to elect Dr. Brunner as the HCH Co-Applicant Board Chair
 - **Motion Made by:** Belinda Thomas
 - **Second Motion Made by:** Larry Fairbank Sr.
- **In Favor:** Shayne Kaleo, Robin Heineman, Matthew Rinn, Bill Shaw, Bill Jones, Jonathan Perales
- **Opposed:** 0
- **Abstains:** Lynna Magnuson
- **Motion Result:** All in favor to elect Dr. Brunner for Chair of the HCH Co-Applicant Board

6. **Standing Item: HCH Program Updates**

- New HCH Co-Applicant Board Website now made public can be found on HCH Website

7. **Standing Item: Future Matters**

- Board suggestion for future meetings a case study on patients
 - Robin - would be nice to see where mistakes were made with one patient so we can use it as a catalyst for the future to help the board make suggestions
- Shayne Kaleo, Anka Behavioral Health - invites all to Come to the Homeless Memorial Service 10am at the church on West St. in Concord
- Adoption of Sliding Fee Scale and HCH Program Budget

8. **Standing Item: Next Meeting**

- 7 In Favor - 3rd Wednesdays from 11am-12:30pm
- New standing meetings will be third Wednesdays from 11:00-12:30pm, location TBD