



## 2022 Council on Homelessness Workplan

*Please note, this is a workplan for the Council on Homelessness only. Other sub-committees (detailed on pg. 2) will continue to operate with separate and related workplans and activities. The CoC's strategic plan is currently being developed by the PATH Innovations Committee will likely be completed in late 2022.*

Timeframe	Activities
January – March	<p><u>Main Activities:</u></p> <ul style="list-style-type: none"> <li>○ Review key takeaways from the C4 <b>Racial Equity Action Plan</b> and identify next steps/committee alignment</li> <li>○ Discuss new <b>program models to be used for performance-based contracting</b></li> <li>○ Launch <b>HUD Compliance Monitoring Process</b> for CoC-funded providers</li> <li>○ Discuss <b>American Rescue Act HOME Funds</b> with a variety of stakeholders</li> </ul> <p><u>Other Activities:</u></p> <ul style="list-style-type: none"> <li>○ Vote on any action items that arise at Council on Homelessness meetings</li> <li>○ Host an orientation for CoH members</li> <li>○ Select CoH Chair and Vice Chair for 2022</li> <li>○ Identify and approve members of the HMIS Policy Committee, Oversight Committee, PATH Innovation Committee, CoC/ESG Committee, and Governance Committee</li> <li>○ Complete quarterly report to the Contra Costa Board of Supervisors</li> </ul>
April – June	<p><u>Main Activities:</u></p> <ul style="list-style-type: none"> <li>○ Approve the revised <b>CoC NOFO scoring materials</b></li> <li>○ Launch <b>Data Quality Monitoring Process</b></li> <li>○ Launch <b>program models to be used for performance-based contracting</b></li> <li>○ Review the <b>State of the System</b></li> <li>○ Approve <b>Governance Charter &amp; Bylaws</b> revisions</li> <li>○ Review key takeaways from the Focus Strategies <b>Coordinated Entry Evaluation</b> and identify next steps/committee alignment</li> </ul> <p><u>Other Activities:</u></p> <ul style="list-style-type: none"> <li>○ Vote on any action items that arise at Council on Homelessness meetings</li> <li>○ Identify and approve members of the Funding Committee and CoC NOFO Review &amp; Rank Panel</li> <li>○ Complete quarterly report to the Contra Costa Board of Supervisors</li> </ul>





<p>July – September</p>	<p><u>Main Activities:</u></p> <ul style="list-style-type: none"> <li>○ Approve the final <b>CoC NOFO Priority Listing and Application</b></li> <li>○ Approve <b>Coordinated Entry Policies &amp; Procedures</b> revisions</li> <li>○ Approve <b>CoC Written Standards</b> revisions</li> </ul> <p><u>Other Activities:</u></p> <ul style="list-style-type: none"> <li>○ Vote on any action items that arise at Council on Homelessness meetings</li> <li>○ Identify and approve members of the Policy Committee, Point-in-Time Count Committee, Homelessness Awareness Month Committee, and Nominating Committee</li> <li>○ Complete quarterly report to the Contra Costa Board of Supervisors</li> </ul>
<p>October – December</p>	<p><u>Main Activities:</u></p> <ul style="list-style-type: none"> <li>○ Review recommended <b>2023 CoH members</b></li> <li>○ Approve presentation of <b>Homelessness Awareness Month educational materials</b> to the Contra Costa County Board of Supervisors</li> <li>○ Approve the 2023 Point-in-Time Count methods</li> </ul> <p><u>Other Activities:</u></p> <ul style="list-style-type: none"> <li>○ Vote on any action items that arise at Council on Homelessness meetings</li> <li>○ Identify and approve members of the Performance Measure Committee</li> <li>○ Complete quarterly report to the Contra Costa Board of Supervisors</li> </ul>

*The proposed timing is subject to change.*

<b>Committee</b>	<b>Role</b>
PATH Innovation Committee	Work towards the goal of reducing unsheltered homeless in Contra Costa County by 75% by 2024
Oversight Committee	Reviewing and assessing the development, implementation, and improvement of the CoC, Coordinated Entry System, HMIS database, and system outcomes
HMIS Policy Committee	Develops and shares updates on HMIS policies and practices, compliance, and troubleshooting; Plans technical assistance and training; Informs standards of practice and monitoring
Governance Committee	Review and revise the Governance Charter & Bylaws to increase CoH efficiency and impact
Funding Committee	Directs the community input process for various time-sensitive federal and state funding streams
ESG/CoC Committee	Supports the application process for funds administered by HUD, including the CoC program



ANNA M. ROTH, RN, MS, MPH  
HEALTH SERVICES DIRECTOR

CHRISTY SAXTON, MS  
DIRECTOR OF HEALTH, HOUSING & HOMELESS SERVICES



**CONTRA COSTA  
HEALTH, HOUSING &  
HOMELESS SERVICES**

2400 Bisso Lane, Suite D2<sup>nd</sup> Floor  
Concord, California 94520

Ph 925-608-6700

Fax 925-608-6741

System Performance Committee	Develops and tracks CoC performance outcomes at the system and project levels, in alignment with HUD and local strategic objectives
Nominating Committee	Reviews applications for new Council on Homelessness members
Policy Committee	Monitor and review local, state, and federal policies that impact housing and homelessness in Contra Costa County
Point-in-Time Committee	Plan and implement the annual Point-in-Time Count, an annual HUD-required count of sheltered and unsheltered people experiencing homelessness

