

Bringing Families Home Request For Qualifications

Bidder's Conference
Friday, October 21, 2022



Agenda

- Welcome and Introductions
- Background and overview
- Bringing Families Home RFQ details
- Q & A

Timeline

Activities	Dates
Request for Qualifications – Posted Online	Friday, October 14, 2022
Request for Qualifications Amendment – Posted Online	Wednesday, October 19, 2022
Optional Bidders’ Conference – 11am	Friday, October 21, 2022
Letter of Intent due – 5:00 pm	Wednesday, October 26, 2022
RFQ Proposal Due Date	Friday, November 18, 2022
Awardee Announcement – 5:00 pm	Late November

Purpose

- Up to \$958,767 has been allocated to provide housing supports and services to referred families receiving Contra Costa County child welfare services who are experiencing, or at risk of, homelessness, thereby increasing family reunification and preventing foster care placement

Required Components

- Full details in section II.B in RFQ
- Services funded include Rapid Rehousing and Prevention/Diversion services, including case management, direct financial assistance, etc.
- Must operate in accordance with Housing First
- Participate in HMIS

Expected Outcomes

- Anticipated outcomes are:
 - 28 families receive permanent housing through Bringing Families Home
 - 29 Families at risk of homelessness receive Bringing Families Home prevention services

Application Components

- Letter of Interest
- Cover page
- Program Narrative (40 points)
- Budget (20 points)
- Characteristics and Qualifications of Applicant Agency (40 points)
- Audited Financial Statements

Application Components

- Program Narrative (40 points)
 - Describe service approach
 - Staffing plan and training
 - Experience with racial equity
 - Program evaluation and data capacity

Application Components

- Budget (20 points)
 - Staffing and operational expenses
 - Reasonable proportion of direct financial assistance
 - Must include short narrative

Application Components

- Characteristics and Qualifications of Applicant Agency (40 points)
 - Organizational capacity
 - Experience with target population
 - If collaborating, description of roles of each partner agency and letters of commitment or MOUs

Application Submission

- Before submission, carefully review RFQ to ensure all components are complete
- Submit all materials in .pdf format, except for the budget template
- Email all materials to HomelessProgram@cchealth.org
- Submission due at 5:00 pm on Friday, November 18th, 2022.

QUESTIONS + ANSWERS