



## CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING MINUTES

*The Contra Costa Council on Homelessness provides a forum for communication and coordination about the implementation of the County's Strategic Plan to prevent and end homelessness, and for orchestrating a vision on ending homelessness in the County, educating the community on homeless issues, and advocating on federal, state, and local policy issues affecting people who are homeless or at-risk of homelessness. The Council provides advice and input on the operations of homeless services, program operations, and program development efforts in Contra Costa County. Items may be taken out of order based on the business of the day and preference of the Council.*

**Date, Time:** Thursday, October 3, 2019, 1:00 – 3:00 pm

**Location:** McMorrow Training Room, 2120 Diamond Blvd, Concord

**Council Member Attendance:** Manuel Arredondo, Candace Collier, Leslie Gleason, Lindy Lavender (Vice Chair), Doug Leich (Chair), Gabriel Lemus, Deanne Pearn, Lynn Peralta, Tracy Pullar, Manjit Sappal, Dan Sawislak, Tony Ucciferri

**Absent:** Alejandra Chamberlain, Bradley Lindblom, Patrice Guillory, Teri House

**Staff Attendance:** Jaime Jenett, Jamie Klinger, Juliana Mondragon, Lavonna Martin, Lakisha Langston, Shelby Ferguson

**Community Members:** Andrea Foti, Shelter, Inc; Art Rogers, Shelter, Inc; Brandon Wirth, Shelter, Inc; Chelsea Leyva, Trinity Center/CC Health; Claude Battaglia, Independent Living Resources; Colleen Awad Isenberg, BoS IV; Denise Clarke, CCCOE; Irma Bodden, CCIH/REP Program; Jill Ray, BoS District 2; Juan Carlos Florez, Shelter, Inc; Karen Erickson, CC East Bay; Latasha Girder, LSS; Lily Harvey, HomeBase; Lori Goss, CCIH/Rep Program; Marjolein Daas, Trinity Center; Mau, Martinez PD; Maya Iyyani, Bay Legal; Michelle Mankewich, CSB Headstart; Monique Harts Washington, CCCBHS; Peter Crowley, Concord Office 2020 Census; Reggie Sironen, BFHP; Rey Javen, Shelter, Inc; Rosina Shipman, CCIH/REN; Sara Cortez, HCH; Sean Kearns, Asm. Jim Frazier; **Stephenie Stovall, CCC Mental Health**; Susan Padan, EHSD; Taylor Kimber, Congressman DeSaulnier; Theresa Karr, Senator Bill Dodd; Tom & Linda Doll, St. Vincent de Paul; Tonia Wells, CDCR – DAPO – APU; William Goodwin, CCIH REP Program

### 1. Welcome and Introductions

### 2. Public Comment

A. None

### 3. Approve Minutes (Action Item)

A. Doug Leich introduced the item

B. Proposed edits to 9.5.19 Meeting Minutes

I. Highlighted page 3: Item 4i: COH vacancies. Doug was the motion. Revise version motion to be restated with the 3 members names

II. Page 8: item 7 system report out. Housing Updates. 1b. Correction of RCD as developer and John Stewart as property manager

- III. Manuel Arredondo: Any item after 4 Manuel was not present
- C. State of motion:
  - I. Motion to approve minutes as amended
- D. Discussion
  - I. None
  - II. The Council moved to approve
- E. Procedural Record
  - I. Motion made by Deanne Pearn
  - II. Seconded by Leslie Gleason
  - III. AYES: Manuel Arredondo, Candace Collier, Leslie Gleason, Lindy Lavender (Vice Chair), Doug Leich (Chair), Gabriel Lemus, Deanne Pearn, Lynn Peralta, Manjit Sappal, Dan Sawislak, Tony Ucciferri
  - IV. OPPOSED: None
  - V. ABSTENTIONS: None
  - VI. ABSENT: Alejandra Chamberlain, Patrice Guillory, Teri House, Bradley Lindblom, Tracy Pullar
- E. MOTION APPROVED

#### 4. COH Committees (Action Item)

- A. Policy Committee (Lynn Peralta)
  - I. What is the leg platform?
    - a. Document that makes sure we can communicate with legislators
    - b. (See slide deck)
    - c. Living and breathing doc that is demonstration of county's values
    - d. How is platform created?
      - i. Sept/Oct: gather input from staff, bureau directors, etc
      - ii. Work with County admin staff to refine plan
      - iii. By Dec/Jan get approval from BOS and leg platform is finalized
      - iv. Can be found on BOS website
      - v. EHSD works with County welfare directors
  - II. EHSD Policy and Planning tracking nearly 400 bills
    - a. Newsome has until Oct 13th to sign or veto bills
    - b. Draft letters of support, public comment, fact sheets and communication
    - c. Monitor and respond to executive actions (eg public charge)
    - d. Research and analysis
    - e. Legislative proposals and writes their section of county platform
    - f. H3 falls within Health and Human services
  - III. Example of one bill:
    - a. APS HomeSafe. In early 2018 CWDA (?) made recommendation for funding of this project. County platform has statement specific to that legislation and allowed them to write letter of support for HomeSafe. FY 2019/20 approved funding for HomeSafe
  - IV. How you can help?
    - a. Their role is to take a data driven approach
    - b. Increase ability of county to prepare for economic, social and political changes
    - c. Lara Delaney is contact in CAO's office

i. Thanked Jill Ray on leg platform work group

B. COH Committee Updates (Jaime Jenett)

- I. Jaime Jenett presented information about the roles of the System Performance Measures Committee and HMIS Committee and solicited volunteers to be appointed to the committees.
- II. System Performance Measures Committee: Leslie Gleason, Deanne Pearn and Doug Leich volunteered to be on this committee. Teri House recommended to be on the committee.
- III. HMIS Committee: Gabriel Lemus and Tony Ucciferri volunteered to be on this committee.
- IV. Motion made by Manuel Arredondo
- V. State of Motion:
  1. To name Leslie Gleason, Deanne Pearn, Doug Leich and Teri House to the System Performance Measures Committee and to name Gabriel Lemus and Tony Ucciferri to the HMIS Committee
- VI. Discussion
  1. Leslie Gleason updated Tracy Pullar who came in late
- VII. The Council moved to approve as proposed.
- VIII. Procedural Record:
  1. Motion made by Manuel Arredondo
  2. Seconded by Dan Sawislak
  3. *AYES*: Manuel Arredondo, Candace Collier, Leslie Gleason, Lindy Lavender (Vice Chair), Doug Leich (Chair), Gabriel Lemus, Deanne Pearn, Lynn Peralta, Tracy Pullar, Manjit Sappal, Dan Sawislak, Tony Ucciferri
  1. *NAYS*: *No*
  2. *ABSTENTION*: *No*
  3. *ABSENT*: Alejandra Chamberlain, Patrice Guillory, Teri House, Bradley Lindblom

**5. Homelessness Awareness Month Update**

A. Presented by Jaime Jenett

- I. Jaime presented recommendations from the Homelessness Awareness Month committee for awards including
  - a. Outstanding Volunteer: Ken Rickner, Showerhouse Ministries
  - b. Outstanding Landlord: Lito Calimlim
  - c. Innovation Award: Rapid Resolution, Hume Center
  - d. Outstanding Jurisdiction: City of Martinez
- II. Motion made by Tony Ucciferri
- III. State of motion: Move to approve recommendations from Homelessness Awareness Month Committee for winners of awards.
- IV. Discussion
  - i. Discussed creating a runner up category. Decided to conserve awards to one per category in order to increase value of award and because limited pool of potential winners in future years.
- V. Approve nominations as presented
  - a. Motion made by Tony Ucciferri
  - b. Seconded by Gabriel Lemus

- c. Procedural Record:
  - i. Motion made by Manuel Arredondo
  - ii. Seconded by Dan Sawislak
  - iii. *AYES:* Manuel Arredondo, Candace Collier, Leslie Gleason, Lindy Lavender (Vice Chair), Doug Leich (Chair), Gabriel Lemus, Lynn Peralta, Tracy Pullar, Dan Sawislak, Tony Ucciferri
  - iv. *NAYS:* No
  - v. *ABSTENTION:* Deanne Pearn and Manjit Sappal
  - vi. *ABSENT:* Alejandra Chamberlain, Patrice Guillory, Teri House, Bradley Lindblom

## 6. System Report Out

- A. System Map Summary (Lavonna Martin)
  - I. At last COH meeting, saw system map. Too small and lots of conversation so back to talk about it and provide a report out for those who missed 8/20
  - II. Extended invitation to broader community. Just finished comprehensive annual report
  - III. This is a bridge to talk about what been doing as system of care to build capacity recognizing that as CES has been operating, have learned. Identified gaps, assets, what does it all mean and how use info to continue to move system forward
  - IV. TA from the state to help us identify systems resources, map in effort to continue to build capacity. TAC is TA provider through state.
  - V. Started with a systems map- visual rep of system of care
  - VI. We wanted to know:
    - a. How many PSH slots
    - b. How rapidly were people leaving/how long waiting?
  - VII. Highlights:
    - a. Only have about 1/2 permanent housing resource we need
    - b. Only meet 57% of shelter need
    - c. Average LOTH increased last year from 15-17 months
  - VIII. Reverse of map distill concrete summary
    - a. Have some assets that could be more efficient
    - b. Have gaps that need to be bolstered
    - c. What do we need to do to right size our system? What do we need to ensure that when someone becomes homeless that it's uncommon, brief and non-recurring?
      - i. Bring in additional resources. System map shows us where opportunities are
      - ii. Maximize current resources to make more efficient
    - d. Identified need:
      - i. Add shelter beds. Need 400 more beds if wanted to house everyone that needs it
      - ii. Scaling up Rapid Resolution: reduce inflow
      - iii. Increase PSH: need 1,700 more PSH units for current pop plus anticipated chronic
      - iv. *Doug: is one of the findings that system only has about 5% of PSH needed? LM: yes*
      - v. *Leslie: 1700 PSH units, 2900 Permanent Housing Units. Is that RRH? LM: open affordable housing including but not exclusive to RRH. Maybe call out this info as a goal?*

- vi. *Deanne: clarifying question re market rate housing - what is HP? Homeless Prevention.*
- vii. *Lindy: does every city have identified shelter place? LM: no*
- viii. Opportunities to create efficiencies:
  - a) Reduce inflow: primary is scaling Rapid Resolution up so avoid people waiting for resource. People coming in have to wait, so avoid that.
- ix. *Community member: during those 10-11 months that they're waiting, what are they getting? LM: CARE Centers, living outside, bouncing to friends/family. They are floating.*
- x. *Community member: do we have prevention data? LM: Prevention data is hard. Do collect it through Catholic Charities, Shelter, Inc and a few other smaller agencies but not all contributing data. Researchers show it's really hard to prove what hasn't happened. Our system of care is not oriented around prevention services. We know they're imp and no mechanism to show how effective prevention is at preventing homelessness. They may never have entered in the first place. Don't have a mega-agency in this community.*
- xi. Reduce length of time homeless
  - a) How do we increase turnover from shelters? Accelerate outflow.
- e. Prioritization
  - i. TAC will help all housing prioritization including RRH.
  - ii. Currently resources are siloed based on VI-SPDAT scores and leaves people in the middle hanging. How look differently and use all housing resources to the best of our ability?
  - iii. Next phase of TA
- f. Technical Assistance
  - xii. Helping maximize resources
  - xiii. Also getting state to pay for HB TA for Housing First
  - xiv. Typically only been applied to PH. How apply to shelters in RRH so if objective is to reduce wait times, have to reduce barriers.
- g. *Question: 17 % who exit PH and return within 2 years. Do we know reasons? LM: Statistically we're in line with the nation. Mostly people going to "family and friends" Great opportunity to look at data. Not talking about PSH- very low return rate.*
- h. *Tracy: feels like everything is being fully utilized. Is that true? LM: emergency shelter, brimming. RRH has some capacity there and partly bc hasn't been integrated. Expect RRH to be fully utilized. Tracy: other question re inflow re # of people housed. LM: We gain about 3 people a month. Initially when doing CES, had an additional 30/month. Tracy: WOW! That's a lot better than a lot of communities.*
- i. *Deanne: why is emergency shelter utilization so low? LM: Family units throw it off b/c may have room with 4 beds, but only occupy 3 beds. DV shelters, those are hit and miss and as needed. Sometimes full and sometimes not. With those exceptions, we are brimming.*
- j. *Doug: System map analysis is good and great way to look at where bottlenecks are. Frustrating that we have chronic problem of having too small amt resources- bc our system of gov decided that it's ok to have significant fraction live in poverty and be homeless. What we want is to end homelessness and can't do that without significantly more resources. But can make best use of what we have.*

- B. Technical Assistance Update (Lavonna Martin)
  - I. Receiving TA from TAC at the state for
    - a. System Mapping
    - b. CE RRH Integration continues with design sessions in November (stay tuned!)
    - c. System Performance Measures research underway and development with CoH and providers begins in November
  - II. TA from HomeBase for:
    - a. Housing First TA coming November or December that will include
      - i. Provider Training
      - ii. TA for implementation
      - iii. TA for building monitoring capability (around Housing First)
- C. Funding Updates (Lavonna Martin)
  - I. Federal:
    - a. CoC NOFA submitted. Applying for more than \$16m. Will hear in Spring
    - b. Submitted for \$ to help with systems change
  - II. State:
    - a. HEAP (Round 1)
    - b. CESH (Rounds 1+2)
  - III. HEAP:
    - a. Total allocated: \$7, 196,700 Total projects 10
    - b. Total complete: 5
    - c. Encumbered (not spent) to date: \$2, 003, 173
    - d. Youth set aside for \$1m, last month approved to be spent on youth CORE team. \$500k for RRH. RFP going out in 2 weeks.
  - IV. West County uses so far:
    - a. North Richmond duplexes pending. Working with County Counsel re this.
    - b. If some first choice projects can't get done in time frame, will move down to next option.
    - c. CORE expansion for West County done.
    - d. Vehicles done
    - e. Increased Warming Center hours. Beginning 11/1 for West County.
    - f. Storage and Pet Friendly still pending
  - V. Central County uses so far:
    - a. CORE Expansion/vehicles done
    - b. Pets/storage
    - c. Increasing Warming Center hours done. Oct 1 now done.
  - VI. East County uses so far
    - a. CARE center still pending with city re payment, etc
    - b. *Leslie: Confident we'll hit encumbrance date? LM: Yes! half encumbered by Jan. Means have contracts.*
    - c. *LM: Challenge is that have short time frame for one time money. Often for capital improvements which take a long time.*
    - d. *Gabriel: Deadline to incur all money? LM Dec 2021.*
    - e. *Dan: Does HCD administer? LM: No HCFC.*
  - VII. CESH Updates

- a. Awarded Round 1 funds. Got agreement a few months ago. Had already applied for round 2. Thought best until we had both pots totaling \$1.3m to push them out.
  - b. One time funds, but have 5 years to expend them
  - c. Council approved allocations in past (see slide 33)
    - i. HMIS
    - ii. Housing Security Fund (HSF)- goes out through Rapid Resolution and Housing Navigators
    - iii. RFP out for Operating Support for Emergency Housing Interventions (not housing)
  - d. \$539k with eligible uses: outreach, shelters/day shelters, prevention, diversion (Rapid Resolution)
  - e. No capital expenses eligible
  - f. It's a benefit that can use HSF funds over 5 years.
- VIII. Recommendations (all expansions and not replacing funding for what's already funded and when push out as RFP, anyone can apply for any of these uses.)
- a. Expand Rapid Resolution throughout system of care
    - i. Currently have bottlenecks. If someone is presenting to CARE Centers, could they go right to Rapid Resolution services? How bolster this service? Could integrate into CARE Centers, expand current providers.
  - b. Increase emergency shelter beds
    - i. Need additional capacity. Need at least 400 beds.
    - ii. Expand through seasonal shelters, rotating shelters, current shelters have additional space where could add beds?
  - c. Expand outreach
    - i. Lower priority. Already done through HEAP \$
  - d. Expand prevention
    - i. Don't have infrastructure or ability to determine impact so lowest priority.
- A. Tony: We are prioritizing for scoring purposes when RFPs come in? LM: Yes.
- B. Deanne: as she looks at the data, would think would flip the first two. What's the true demand for Rapid resolution versus people seeking shelter? LM: Emergency shelter beds- will only get so many out of that. Rapid Resolution can serve far more people with the \$ than can with shelter beds. On average a seasonal shelter none is less than about \$100k for a seasonal shelter, on really low end. High end is \$500k. Total \$ available is \$500k. Rapid Resolution can deliver high impact with less money. Question is how do we use \$500k in 2 years? LM recommends trying to spend out over 2 years versus 5.
- C. Tracy: How much does Rapid resolution cost per household? LM: half individuals (47% who have been seen didn't use any HSF). The others on average was less than \$100 to get to more stable envt.
- D. LM: There is no wrong answer. If only going to get 10 beds of emergency shelter beds for \$500k, is that ok versus serving 80 people and redirecting them elsewhere?
- E. Community member: saves to invest in Rapid Resolution (RR). Not sure how much it costs full system to have one person on the street
- F. Deanne: hypothesis that more spent on RR, fewer people in unsheltered population.
- G. Manuel: between 1 or 2, does either of them lend themselves better to onetime funding? Like for cold weather? LM: that's why have seasonal shelters

- H. *Leslie: don't have to build a new shelter. Not as expensive to expand Trinity or Winter Night than to start up a new one. LM: Don't know how LONG Rapid Resolution works for but know we've redirected about 50% of people who fit RR.*
- I. *Gabriel: Rapid Resolution applications would be for Housing Security Fund? LM: No, that's separate.*
- J. *Tracy: Veterans come in and ask for biggest thing we have (HUD VASH) but if try to offer Rapid Resolution, they feel like the best thing is being withheld from them.*
- K. *LM: I hope we get to fund the first two.*
- L. *Leslie: preference is switch order between 2 and 1, or maybe make them equal.*
- M. *Manuel: I agree.*
- N. Motion Made by Tony Uccifferi
- O. State of the Motion:
  - a. Approve recommendations for priorities of CESH funded projects, with the edit to make Expanding Rapid Resolution and Increase Emergency Shelter Beds equal weights, followed by Expanding Outreach and then Expanding Prevention
- P. Procedural Record
  - a. Motion made by Tony Uccifferi
  - b. Seconded by Lindy Lavender
  - c. AYES: Manuel Arredondo, Candace Collier, Leslie Gleason, Lindy Lavender (Vice Chair), Doug Leich (Chair), Gabriel Lemus, Deanne Pearn, Lynn Peralta, Tracy Pullar, Manjit Sappal, Dan Sawislak, Tony Uccifferi
  - d. NAYS: None
  - e. ABSTENTION: None
  - f. ABSENT: Alejandra Chamberlain, Patrice Guillory, Teri House, Bradley Lindblom

## 9. Racial Equity Assessment

- A. Jamie Klinger presented
- B. In CoC NOFA, HUD gave us opportunity to dive into data to look at potential disparities
- C. We created a pilot assessment that HUD also has a copy of.
- D. Look at the 5 Ws
  - I. Who is in our system of care, including at risk, literally and getting housing services?
  - II. What: race and ethnicity service data from HMIS (a few census and PIT data points)
  - III. When: 2018 (have 2019 PIT data)
  - IV. Where: Contra Costa
  - V. Why: to understand differences in demographics utilization and outcomes (see slide)
- E. Comparing 2018 Census v Service data
  - I. Fewer Latinx in our system compared to CC overall
  - II. Race: 40% of consumers are African American. 4x amt in CC.
  - III. Sub pops: Chronic:
    - a) definition: homelessness for at least a year or repeated episodes in last 3 years and has disabling condition preventing work/housing
    - b) Average among all consumers: more than 1/4 white consumers were chronic. Native Islanders/PI lowest
    - c) Domestic Violence: 17% reported DV. Asians, AM Indian, Whites higher compared to all consumers. Native Hawaiians/PI lower
    - d) Mental Health disabilities: 28% average overall. White had highest rate self-report 36%.

e) Outcome: positive housing exits=exiting to some kind of permanent housing.  
36% exited with positive housing exit. Nearly 50% of AA and multi-racial exited to housing. American Indians lowest rate

- IV. Trying to identify what data elements are most useful to our division, stakeholder group, etc.
- V. Improve equity by being able to collect and analyze data.
- VI. Potential sub pops may be re-entry. Sheltered v unsheltered.
- VII. Want to move into planning stages to make this data actionable.
- VIII. Want to do statistical analysis to identify causation.
- IX. What actions should we take and how implement them.
- X. *Tony: Want to see how data in our system mirrors other system*
- XI. *Lindy: Wants to get how self-reported questions are asked.*
- XII. *Stephanie Stovall: Children's Mental Health may have undocumented family or child that's 18 and parents are undocumented are citizens. Interesting to see LM: we do not ask those questions and won't. Not required for federal funding. Committed to never asking that question.*
- XIII. All data individual level not household
- XIV. *Doug: do we know what HUD is going to do with this data? LM: We don't know! Opportunity to look at equity.*
- XV. *Mariana: DV/MH reporting does that reflect cultural norms about not reporting? JK: With self-report will have inherent biases. Opportunity to look at training opportunities, what's collected on our intakes, training. LM: we have yet to look at this and cross with any other departments (look at BH data)*
- XVI. *Lindy: How do questions on intake form get developed. LM: some HUD questions (recommendations re how to ask), some H3 generate questions. HMIS policy committee helps determine this.*
- XVII. *Community member: analysis re languages associated with ethnicity. SF has 4 official languages. JK: didn't include it in this analysis but can go back and look.*
- XVIII. H3 will post Racial/Equity report

## 10. Community Announcements

- A. Peter Crowley: Concord resident. Hired for Census. Was Martinez Crew chief in 2010. Was group Quarters Supervisor. His suggestion: what did in Concord- recruit people experiencing homelessness as enumerators. All local all-in own communities. Have special project for enumerating homeless, including famous non-sheltered outdoor locations and car canvas. He was in charge last time and will work on announcing selves better. LM: H3- Jamie and Erica involved in County efforts. Attending next week meeting in SF recounting unsheltered pop.
- B. Catholic Charities East Bay now in building where this meeting was held
- C. Mariana Moore Ensuring Opportunity: leadership for Equity and Opportunity. Open to all sectors, leaders at all positional levels. Focused on systems shifts. Will send to me. \$500/9 days over 3 months. Scholarships available.