



Contra Costa Council on Homelessness EXECUTIVE BOARD MEETING

The Contra Costa Council on Homelessness Executive Board provides advice and input on the operations of homeless services, program operations, and program development efforts in Contra Costa County.

MINUTES

Tuesday, September 22, 2015, 3:30 pm – 5:00 pm
2nd Floor Conference Room, 1220 Morello Avenue, Martinez

Attendance (Board Members): Kevin Corrigan, Doug Stewart, Megan Monahan, Valerie Sloven, Teri House, Joseph Villarreal, Brenda Kain, Janet Kennedy

Absent: Sean Connors

Public Attendance: Jennifer Baha, Alissa Friedman, Will McGarvey, Dominic Aliano, Lavonna Martin, Jaime Jenett, Amanda Stempson, Josh Jacobs

1. Welcome and Introductions

- Call to order by Teri House

2. Health Care for the Homeless Update

- Postponed

3. Zero: 2016 & Stand Down on the Delta Update

- Jennifer Baha, Zero: 2016 coordinator, presented an update on Zero: 2016 progress
- The Board of Supervisors have adopted to support the campaign to end veteran and chronic homelessness
 - Supervisor Mitchoff abstained from voting after voicing her concern that the concept of functional zero was misleading and is resistant to the armory opening in Walnut Creek
 - The remaining present board members (Anderson, Piepho, and Gioia) voted in unanimous support (Glover was absent)
- Highlights of other recent accomplishments include:
 - Launching the website
 - Aligning with coordinated entry efforts
 - Moving forward a Homeless Preference with the Housing Authority for Housing Choice vouchers
 - Partnering with the California Apartment Association to develop landlord engagement strategies
- Teri House, Executive Board Chair, presented an update on the Stand Down on the Delta event



EXECUTIVE BOARD MEETING MINUTES

- The event was a huge success and served 350 veterans (75 more people than the expected 250) with over 800 volunteers
 - Volunteers were able to secure more food, cots, tents, and other supplies for the surplus veterans
 - The Contra Costa County Animal Response Team also volunteered their services to assist with animal care
- Antioch is hosting a meeting at 7pm on 9/22 to discuss successes and improvement goals for the next event scheduled for 2017

4. Committee Updates

- Jaime Jenett, CoC Planning and Policy Manager, presented on the major developments with the Executive Board's subcommittees
- Coordinated Entry Committee
 - There are new difficulties with developing landlord engagement strategies as the Fair Market Rates (FMR) have decreased for Alameda and Contra Costa Counties
 - There will be a study conducted the first week of October that will assess if the the FMR decrease is appropriate
 - A similar study was conducted 3 years ago and resulted in HUD adjusting the FMR to increase 16%
 - The new rates will only impact persons receiving new subsidies and persons changing units (approximately 25% of HA clients move each year)
 - If HUD approves an increase, they should provide backpay for the amount lost during the adjustment
 - CDBG, Homeless Program, and other funding streams will provide support in the interim
 - The committee decided on a basic model that utilizes drop-in centers, call-in centers, and outreach teams to address the immediate housing crisis with diversion, followed by an assessment for clients in need of permanent housing, and supported by housing placement and navigation services.
 - Next meeting: 10/12, 2-3:30pm, Homeless Program Conference Room
- Performance Measurement Committee
 - Working towards setting performance measures for entire system of care to determine target outcomes and implement reporting structure
 - Once developed, a draft report will be sent to the Council on Homelessness for review and comment
 - Next meeting: 10/13, 1-3pm, Homeless Program Conference Room
- HMIS Policy Committee
 - The committee developed new forms to adhere to the 2015 HMIS Data Standards

- They plan to explore Clarity and ClientTrack as alternative HMIS providers to ServicePoint
- Next meeting: 11/17, 2-4pm, Homeless Program Conference Room

5. FY2015 NOFA Competition (action item)

- Amanda Stempson, HomeBase, presented on the next steps in the FY2015 CoC Program Competition released on September 17
- Provides \$10.6 million in funds to the community
- Changes for this year's competition include:
 - Bonus projects will be ranked with other new and renewal projects
 - Clarification was made around administrative and indirect costs
 - 2008 RRH Demonstration projects may convert to RRH
 - Leverage has been reduced to only 1pt. (down from 3pts. in the previous competition)
- Estimated Funding for Contra Costa:
 - ARD: \$10,651,296
 - PH Bonus: \$1,597,694
 - CoC Planning Project: \$319,539
- Priority Listing:
 - Tier 1 is 85% of ARD: \$9,053,602
 - Tier 2 is 15% of ARD + PH Bonus: \$3,195,389
- Eligible New Projects:
 - PSH projects serving 100% chronically homeless families and individuals
 - RRH projects serving individuals, families or unaccompanied youth who come directly from the streets, emergency shelters, or are fleeing DV or other persons who meet the criteria of paragraph (4) of the definition of homeless
 - Currently it is unclear if youth must come from the streets or shelter, but expect clarification soon
- Eligible Reallocation Projects (approximately \$315,000 in reallocated funds):
 - PH projects that are eligible as a new project under the FY2015 NOFA
 - SSO projects specifically for a centralized or coordinated entry system
 - New HMIS project
- HUD Grantees/NOFA Committee suggested changes to the local application process
 - Renewal Project Scoring Tool
 - Added up to a 5pt. bonus for agencies that are reallocating
 - Factors include (1) the amount reallocated and (2) the project type reallocated funds will support (prioritizing coordinated entry)
 - Renewal HMIS Project Scoring Tool
 - Allocated full points under HUD Priorities as it is a requirement
 - New Project Scoring Tool



EXECUTIVE BOARD MEETING MINUTES

- Prioritizes Coordinated Entry Projects as they will serve the entire continuum and are a new funding opportunity
- The Executive Board suggested adding pts. in project design for both:
 - Innovative project designs
 - Utilizing evidence based practices
- Local process timeline
 - Review and Rank Panel requires Executive Board members to do preliminary scoring the week of October 19 and to attend the panel on October 27
 - Volunteer Panelists: Teri House, Kevin Corrigan, and Doug Stewart
 - Review and Rank list will be brought before the board on November 3rd for approval
- Motion:
 - Statement of motion:
 - We move to accept these scoring tools, pending suggested changes, and the proposed timeline for the FY 2015 CoC Program Competition
 - Procedural Record:
 - Motion made by Joseph Villarreal
 - Seconded by: Kevin Corrigan
 - AYES: Megan Monahan, Valerie Sloven, Teri House, Janet Kennedy, Brenda Kain, Doug Stewart
 - NOES: zero
 - ABSTAINS: zero
 - ABSENTS: Sean Connors

6. Board Member Recruitment (action item)

- Teri House, Executive Board Chair, presented on board member recruitment outreach for open positions
- The Board Recruitment Ad Hoc Committee recommended three applications to be put before the board:
 - Nonprofit Homeless Service Provider Seat: Louise Bourassa, Executive Director, Contra Costa Interfaith Housing
 - Public Safety Seat: Lt. Diane Aguinaga, Antioch Police Department
 - Faith Community: Doug Leich, Shelter and Housing Task Force, Multi-faith ACTION Coalition
- Motion:
 - Statement of motion:



EXECUTIVE BOARD MEETING MINUTES

- We move to accept the three applications recommended by the Board Recruitment Ad Hoc Committee
- Procedural Record:
 - Motion made by Doug Stewart
 - Seconded by: Joseph Villarreal
 - AYES: Megan Monahan, Valerie Sloven, Teri House, Janet Kennedy, Kevin Corrigan, Brenda Kain
 - NOES: zero
 - ABSTAINS: zero
 - ABSENTS: Sean Connors

7. Nuts and Bolts

- Housing Authority is developing a new front end portal for users to be able to see their housing applications
 - They will publicize when the new software will be viewable

8. Pin It

- Next Full Membership Meeting: October 16, 2015, 10-12pm
- Next Executive Board Meeting: October 27, 2015, 3:30-5:00pm