

COUNCIL ON HOMELESSNESS EXECUTIVE BOARD MEETING

AUGUST 25, 2015, 3:30 - 5:00 PM



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Agenda Item	Presenter	Desired Outcomes
1. Welcome and Introductions	<i>Teri House, Executive Board Chair</i>	<i>Call to order.</i>
2. Health Care for the Homeless Update	<i>Alvin Silva, Rachael Birch, Health Care for the Homeless</i>	<i>Board update on HCH program developments.</i>
3. Zero: 2016 Update	<i>Jennifer Baha, Zero: 2016 Coordinator</i>	<i>Update on the goals, strategies, and progress being made through our campaign to end veteran and chronic homelessness in Contra Costa.</i>
4. Committee Updates	<i>Brenda Kain, Vice Chair</i>	<i>Update on the efforts of the Coordinated Entry, Performance Measurement, and HMIS Committees to progress the goals of the strategic plan.</i>
5. FY2015 NOFA Competition (Action Item)	<i>Amanda Stempson, HomeBase</i>	<i>Report out on the necessary steps and highlighting action items required to be compliant with the NOFA.</i>
6. Governance Charter (Action Item)	<i>Josh Jacobs, HomeBase</i>	<i>Review of the new seats and discussion on recruitment.</i>
7. Housing Authority Homeless Preference (Action Item)	<i>Amanda Stempson, HomeBase</i>	<i>Recap of the meeting with the Housing Authority on setting a homeless preference for their waitlist.</i>
8. Nuts & Bolts	<i>All</i>	<i>Share community announcements.</i>
9. Pin it	<i>All</i>	<i>Future items of discussion/scheduling to be considered by the Executive Board</i>

2. HEALTH CARE FOR THE HOMELESS UPDATE

Alvin Silva & Rachael Birch, HCH

Board update on HCH program developments.



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3. ZERO: 2016 UPDATE

Jennifer Baha, Zero: 2016 Coordinator
Lavonna Martin, Homeless Services Chief

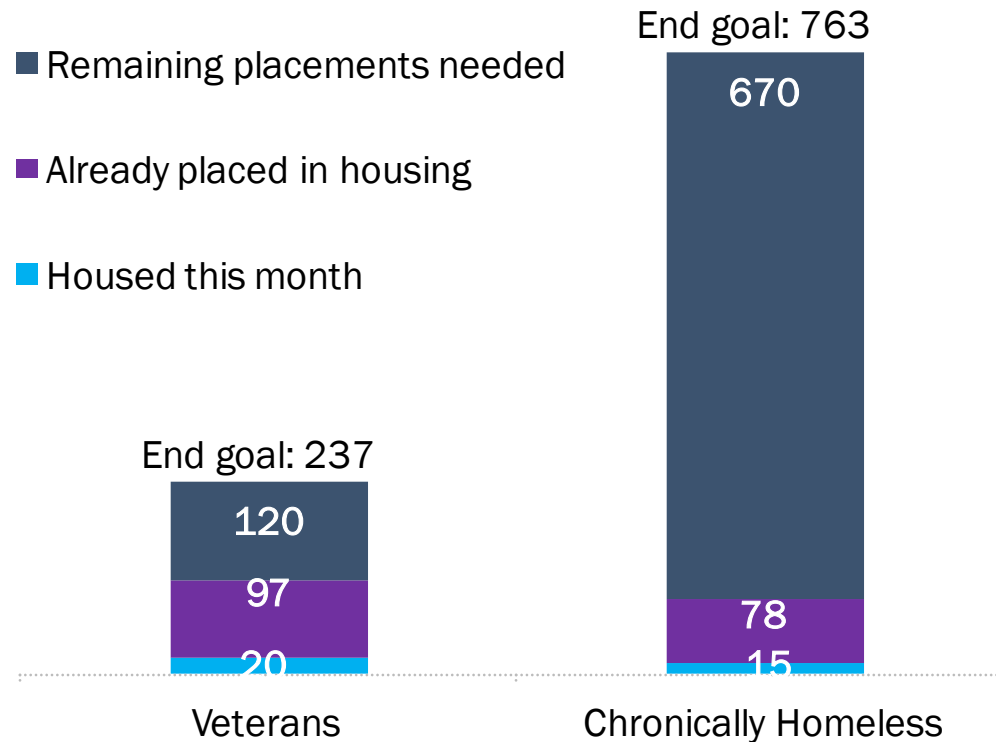
Update on the goals, strategies, and progress being made through our campaign to end veteran and chronic homelessness in Contra Costa.



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CONTRA COSTA ZERO:2016

HOMELESS PEOPLE HOUSED THROUGH JULY 2015



4. COMMITTEE UPDATES

Brenda Kain, Vice Chair

Amanda Stempson, HomeBase

Update on the efforts of the Coordinated Entry and Performance Measurement, and HMIS Committees to progress the goals of the strategic plan.



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COORDINATED ENTRY COMMITTEE UPDATE

- Housing Placement Committee PSH Pilot
 - The pilot ran 33 names with scores from 13-18
 - Tested an “Eligibility Screening Tool”
 - Approved 8 clients for housing



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**Shelter Plus Care Coordinated Entry Pilot
Eligibility Screening Tool**

Consumer Name: _____

VI score: _____

Date: _____

Case conference participants: _____

ELIGIBILITY QUESTIONS

1. Housing Status

- Homeless
- At imminent risk of losing their housing
- Staying with friend or family (couch surfing)
- Fleeing domestic violence
- At-risk of homelessness – prevention programs only
- Stably housed
- Don't know
- Refused
- Other _____

2. Does the consumer have a severe and persistent disabling condition that prevents them from living independently?

- No Yes List the condition(s) _____

If yes, does the consumer receive SSI?

- No Yes Pending

3. Is the consumer a registered sex offender?

- No Yes

4. What is the consumer's citizenship status?

- Citizen Yes

If consumer is not homeless, does not have a disability, is a sex offender, or not a US resident, they are not eligible for Shelter Plus Care. If eligible, continue below. If not eligible, mark this on the Case Conferencing Results Sheet.

DISCUSSION QUESTIONS

1. **Is the individual considered chronically homeless (HUDs definition)?**

- No Yes

2. **Is consumer a Veteran?**

- Yes No Refused Don't Know

3. **Does the consumer have any income right now?**

- Earned income
 Unemployment insurance
 Supplemental Security Income (SSI)
 Social Security Disability Income (SSDI)
 VA-Service Connected Disability Compensation
 VA non-service-connected disability pension
 Private disability insurance
 Worker's compensation
 Temporary Assistance for Needy Families (TANF)
 General Assistance (GA)
 Retirement Income from Social Security
 Veteran's pension
 Pension from a former job
 Child support
 Alimony or other spousal support
 Other source

4. **Has the consumer ever been in subsidized housing (SPC, HHISN, Section 8)?**

- Yes No

If yes, what were the circumstances that lead to the individual leaving the housing program:

5. **Can the individual take care of their ADLs (activities of daily living)?**

- Yes No

If no, please explain what they are and are not capable of taking care of (managing meds, hygiene, money management, etc.).

6. **Is the individual linked to other support services (Mental Health Case Manager, TCM, IHSS).**

- Yes No

If yes, please list the support services that will follow the individual into housing:

Does the consumer have any dependents in their care?

Yes No

If yes, please list the ages of the children: _____

If yes, do any of the children have disabling conditions?

Yes No

8. Is the consumer over the age of 60?

Yes No

9. Is the consumer a Transition Age Youth (18-26 years)?

Yes No

WRAP-UP

1. Does the consumer qualify for Shelter Plus Care (based on first set of questions on Page 1)

Yes No

2. Can the consumer take care of their ADL's?

Yes No

Comments:

COORDINATED ENTRY CLIENT FLOW

ACCESS & ENTRY

GOAL:

- Easily accessible locations for homeless and at-risk households
- Exclusive way to be referred to CoC housing resources

Entry Points

- In Person
 - All CoC/ESG funded agencies
- Over the Phone
 - Access for underserved geographic areas (e.g., East County)
 - Follow-up by phone for referral and assignment
- Outreach Teams
 - Anka
 - Central County Outreach

ASSESSMENT

GOAL:

- Uniform and consistent assessment of consumer needs for services/housing

Assessment Tool: VI-SPDAT

- Tool can be used for initial screening, triage, and scoring for assignment to all permanent housing interventions

HMIS

- Used to track VI-SPDAT scores
- Updated regularly as client information changes

Determination of Program Eligibility occurs *after* Initial Assessment

- Determine program type and document eligibility

ASSIGNMENT & REFERRAL

GOAL:

- Referral leads to successful enrollment that matches client needs and preferences

Housing Placement Cmte

- PSH: County
- RRH: SHELTER, Inc.

Protocols

- Well-defined standards for referrals and service connections
- Standardized use of HMIS to record and track scores for referral

All Permanent Housing Providers must use VI-SPDAT to receive referrals

PLACEMENT

GOAL:

- Centralized system supports clients in successful placements after referral

Housing Navigators

- Prepare the paperwork to get clients housed

Housing Locators

- Identify available units
- Landlord advocacy

Supported by

- Trained volunteers
- Flexible funding

PARALLEL INITIATIVES

- Zero: 2016

PARALLEL SYSTEM FOR DOMESTIC VIOLENCE SURVIVORS

CLIENT AT DV PROGRAM: STAND! will serve as both an Entry Point and agency receiving referrals. After conducting a standardized screening, STAND! will enter information into VAWA-compliant system and make appropriate referrals using information about all service providers in the CoC.

CLIENT AT NON-DV ENTRY POINT: Entry Point staff refers clients identified as DV survivors to the DV system, entering score into VAWA-compliant data tracking system.

COORDINATED ENTRY NEXT STEPS

- Continue to utilize the PSH Housing Placement Committee allowing for adjustments as they come up
- Identified the need for housing navigators and housing locators to ensure successful placements
- Leverage Zero: 2016 efforts
- Roll out coordinated entry system-wide through additional pilots over the year
- Design a parallel system for DV survivors
- Coordinated Entry Cmte meets 2nd Mondays, 2-3:30
 - Next meeting: Monday, September 14th



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PERFORMANCE MEASUREMENT COMMITTEE UPDATE

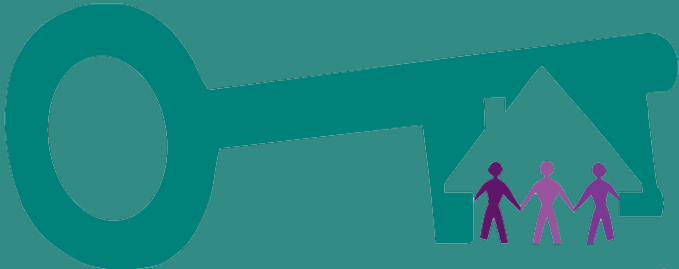
- Began monthly meetings in March to develop system-wide performance outcomes by program component
- Informed by new HUD performance measurement guidance released in May
- Reviewed sample reports to determine reporting structure to be designed by September
 - Benchmarks, goals, evaluation questions



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MEASURES BY PROGRAM COMPONENT

ES	TH	RRH	PSH	SO/SSO
<ul style="list-style-type: none"> Exit to permanent housing Returns to homelessness Average length of stay of those exiting 	<ul style="list-style-type: none"> Exit to permanent housing Returns to homelessness Average length of stay Income increase 	<ul style="list-style-type: none"> Exit to permanent housing Returns to homelessness Length of time homeless if not enrolled at time of assistance Income increase 	<ul style="list-style-type: none"> Retention in some PH Exit to other stable housing (for at least 12 months) Income – increase OR maintain 	<ul style="list-style-type: none"> Street Outreach: Total placement in other Program Components (and breakdown ES, TH, stable housing) SSO (MSC, SOAR, Crisis Centers): Income increase



PERFORMANCE MEASUREMENT NEXT STEPS

- Upcoming meetings:
 - Weds., Sept. 16th, 10-12pm:
 - Determine baselines and target outcomes
 - Weds., Oct. 21st, 10-12pm:
 - Finalize target outcomes
 - Implement reporting structure



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HMIS POLICY COMMITTEE UPDATE

- HUD data standards were recently revised to include more questions:
 - Length of Homelessness
 - Domestic Violence
 - SSVF/HOPWA/RHY-specific questions



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NEW PARTNERSHIPS

- The following partner agencies have begun collecting signed MOUs:
 - AB109 Providers,
 - AOD DUI providers,
 - HOPWA providers,
 - Northern California Family Center, and
 - Mt. Diablo School District.



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HMIS POLICY COMMITTEE NEXT STEPS

- Upcoming meetings:
 - Tuesday, September 1, 2015
 - Review HUD guidance to develop compliance plan
 - The group will be meeting every other month
 - Service Point training with CTA
- Annual Report
 - Late September/Early October



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5. FY2015 NOFA COMPETITION (ACTION ITEM)

Amanda Stempson, HomeBase

Report out on the necessary steps and highlighting action items required to be compliant with the NOFA.



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COC COMPETITION TIMELINE

- CoC Registration and Review are complete
- Waiting for the NOFA to be released
- Information collection process is nearly complete to develop program profiles in PRESTO
- Will have regular NOFA/HUD Grantees Cmte meetings throughout competition on 2nd and 4th Tuesdays, 1-3pm, to orient applicants and prepare applications



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6. GOVERNANCE CHARTER (ACTION ITEM)

Josh Jacobs, HomeBase

Review of the new seats and discussion on recruitment.



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GOVERNANCE CHARTER NEXT STEPS

- Changes to the By-laws are still pending approval from the Board of Supervisors in September
- Have begun solicitation of applications for open seats pending approval
 - Interested applicants can submit using this link:
<http://www.cccounty.us/DocumentCenter/View/6433>



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#	Name	New Seat	Previous Seat	Term
1	Sean Connors	Consumer/Consumer Advocate Seat*	Consumer 1	2016-2018
2	Vacant	Business Representative	New	2016-2020
3	Teri House	Community Member Seat #1	At-Large No. 1	2016-2018
4	Vacant	Community Member Seat #2	At-Large No. 2	2016-2020
5	Janet Kennedy	Community Member Seat #3	At-Large No. 3	2016-2018
6	Kevin Corrigan	Government Seat #1	County Government Seat #1	2016-2018
7	Brenda Kain	Government Seat #2	County Government Seat #2	2016-2018
8	Vacant	Health Care	Health Care Rep.	2016-2020
9	Vacant	Public Safety	Law Enforcement Rep.	2016-2020
10	Vacant	Faith Community	Faith Community Rep.	2016-2020
11	Valerie Sloven	Housing Provider	Housing Provider	2016-2018
12	Megan Monahan	Behavioral Health Representative	New	2016-2018
13	Vacant	Education and Vocational Services	New	2016-2020
14	Vacant	Nonprofit Homeless Service Provider	Non-profit Developer or Homeless Service Provider	2016-2020
15	Joseph Villarreal	Public Housing Authority	New	2016-2018
		Consumer/Consumer Advocate		

#	Proposed Name(s)	Seat	Term
1	Sean Connors	Consumer/Consumer Advocate Seat*	
3	Teri House	Community Member Seat #1	
5	Janet Kennedy	Community Member Seat #3	
6	Kevin Corrigan	Government Seat #1	
7	Brenda Kain	Government Seat #2	
11	Valerie Sloven	Housing Provider	
12	Megan Monahan	Behavioral Health Representative	
15	Joseph Villarreal	Public Housing Authority	
2		<i>Business Representative</i>	
4		<i>Community Member Seat #2</i>	
8		<i>Health Care</i>	
9		<i>Public Safety</i>	
10		<i>Faith Community</i>	
13		<i>Education and Vocational Services</i>	
14		<i>Nonprofit Homeless Service Provider</i>	
16		<i>Consumer/Consumer Advocate Alternate Seat</i>	

7. HOUSING AUTHORITY HOMELESS PREFERENCE (ACTION ITEM)

Amanda Stempson, HomeBase

Recap of the meeting with the Housing Authority on setting a homeless preference for their waitlist.



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HOUSING AUTHORITY HOMELESS PREFERENCE

- The HUD Grantees Committee met on Tuesday, 8/11, with a follow-up meeting today, 8/25, to discuss options for establishing a homeless admission preference for the Housing Authority of Contra Costa County



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PROPOSED HOMELESS PREFERENCE

PSH Graduation Strategy	
PHA Intervention	Housing Choice Vouchers
Goal	Increase PSH turnover by providing housing subsidies to clients who are ready to graduate to less intensive services
Mechanism	Coordinated Entry Housing Placement Cmte to identify existing PSH clients who are ready for less intensive services using criteria TBD (possibly SPDAT)
# of Vouchers	Approx. 25-50 annually – final number TBD
Frequency	Initial push of referrals, then open waitlist regularly (e.g., quarterly)



SAMPLE PSH GRADUATION HOMELESS PREFERENCE LANGUAGE

Approximately [XX] [vouchers/units] are targeted for a limited homeless preference. These [vouchers/units] are targeted for families/individuals ready to graduate from homeless assistance programs and/or initiatives to less intensive interventions, based on referrals from the Continuum of Care's coordinated entry system. These [vouchers/units] will take precedence over other local preferences until fully utilized.



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HUD GUIDANCE ON LIMITING PREFERENCES

- PHAs may create a preference or limited preference specifically for people who are referred by a partnering homeless service organization or consortia of organization.
- A PHA may also have a preference for individuals and families transitioning, or “moving up,” from Permanent Supportive Housing (PSH) units.



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ENSURING FAIR HOUSING COMPLIANCE

- A PHA must ensure that the preference would not have the purpose or effect of excluding other eligible families from the program on the basis of race, color, national origin, religion, sex, disability, or familial status, or would have the effect of creating, increasing, or perpetuating segregation.



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HOMELESS PREFERENCE ACTION STEPS

- Research homeless preference models from other communities
- Review HMIS data to begin to identify likely PSH graduation candidates
- Discuss the role of the Housing Placement Cmte with the Coordinated Entry Cmte
- Evaluate the fair housing implications and obtain HUD approval for chosen preference



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8. NUTS AND BOLTS

Share community announcements.



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STAND DOWN ON THE DELTA

September 11 - 14, 2015

County Fairgrounds, Antioch

We need: Volunteers, Donations

Sign up at:

<http://www.deltaveteransgroup.org>



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9. PIN IT

Future items of discussion/scheduling to be considered by the Executive Board.

Reminders:

- Next Exec Board meeting: Tuesday, September 22nd
- Next Full Membership meeting: Friday, October 16th



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