



# Contra Costa Council on Homelessness EXECUTIVE BOARD MEETING

*The Contra Costa Council on Homelessness Executive Board provides advice and input on the operations of homeless services, program operations, and program development efforts in Contra Costa County.*

## MINUTES

**Friday, July 24, 2015, 8:30 am – 10:00 am**  
**ZA Room, 30 Muir Road, Martinez, CA 94553**

**Attendance (Board Members)\*:** Doug Stewart, Megan Monahan, Valerie Sloven, Teri House, Joseph Villarreal

**Absent:** Sean Connors, Janet Kennedy, Kevin Corrigan, Brenda Kain

**Public Attendance:** Jennifer Baha, Lavonna Martin, Jaime Jennet, Amanda Stempson, Josh Jacobs, Justin McCarthy

*\*Note that quorum was not established and there were no action items on the agenda.*

### 1. Welcome and Introductions

- Call to order by Teri House

### 2. Zero: 2016 Update

- Jennifer Baha, Zero: 2016 coordinator, presented update on Zero: 2016 progress
- Members of the Leadership Team went to Action Camp at the end of April to create the community's "Goal Statement"
  - Set a June housing placements goals for:
    - 15 veteran placements
    - 23 chronically homeless placements
  - The community far exceeded these goals
    - *Veterans:* Worked with the VA and SSVF to capture data that is not currently in HMIS to increase the number of veterans served
      - 30 actual placements of veterans
    - *Chronically Homeless:* Next step is to analyze the data to determine how the chronically homeless were housed
      - 25 actual placements of chronically homeless
  - Future goals
    - We are on track for meeting goals around veterans by end of 2015
    - Chronically homeless will be biggest challenge ahead of us
  - Community Solutions Support
    - This month there have been webinars on landlord engagement
    - Watch Party Webinars
      - *Next session:* Homeless Program office at noon on Monday, June 27<sup>th</sup>



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- *Topic:* Engaging small landlords and working with faith organizations
  - Multi-faith ACTION Coalition subcommittee meeting to follow
- Updates on Zero: 2016 Subcommittees
  - *Outreach:* Led by the Multi-Faith Action Committee (MFAC) to engage partners around the efforts underway
  - *Communications:* Develops communication strategies to engage the public and keep the public aware of the efforts, including the newly launched Zero: 2016 website
    - [www.cczero2016.org](http://www.cczero2016.org)
  - *Data:* Investigates what the data is telling us; why are we meeting our goals, why not?
  - *Housing Placement:* Works with Coordinated Entry Committee and MFAC to leverage efforts

### 3. FY2015 NOFA Competition

- Amanda Stempson, HomeBase, presented on the next steps to prepare for the FY2015 CoC Program Competition
- Update from June NOFA/HUD Grantees Committee Meeting:
  - Only edit to scoring tool: changed “earned income” outcome factor to “any income” for PSH
  - Will need to revisit reallocation scoring tool pending release of NOFA
    - Prioritization by project type’s current ranking:
      - Coordinated entry
      - PSH
      - RRH
      - HMIS
- Preparations underway for FY2015 competition
  - CoC Registration and Review have been submitted by County Homeless Program as the collaborative applicant
  - Collecting needed information to develop PRESTO program profiles for the Review and Rank process
  - Waiting for NOFA to be released to begin next phases
- NOFA/HUD Grantees Committee will meet on 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays 1-3pm in Homeless Program Conference Room throughout competition to orient applicants and prepare applications

### 4. Committee Updates

- Coordinated Entry
  - Launched a CoC-wide pilot of the VI-SPDAT tool in Spring
    - Over 500 VI-SPDATs entered into HMIS



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- Confirmed confidence in tool and opportunity to figure out what additional questions should to be asked to determine best housing placement for each clients
- Designed our coordinated entry process and client flow: entry, assessment, referral, and placement
  - Identified the need for housing navigators and housing locators to ensure successful placements
  - Will need to circle back to build out the prevention and diversion aspects of the system
- Launched PSH pilot of coordinated entry system in July with Housing Placement Committee to test the referral process using 10 vouchers
- Next steps
  - Build out system for domestic violence survivors
  - Develop prevention and diversion
  - Evaluate PSH pilot and modify system based on lessons learned
  - Leverage Zero: 2016 efforts
  - Continue to implement Coordinated Entry system gradually through additional phased pilots
- Next Coordinated Entry Committee meeting: August 10<sup>th</sup>, 2-3:30pm, Homeless Program Conference Room
- Performance Measurements
  - Began monthly meetings in March to develop system wide Performance Measurements broken down by program component: Emergency Shelter, Transitional Housing, Rapid Re-Housing, Permanent Supportive Housing, Street Outreach, and Supportive Services Only
  - New guidance released by HUD in May includes detailed HMIS specifications now being built out in ServicePoint
  - Next steps: review report templates drafted based on committee feedback and begin to implement reporting structure
    - Reporting includes benchmarks, goals, and evaluation questions for each performance measure by program component
  - Next Performance Measurement Committee meeting: Wednesday, September 16<sup>th</sup>, 10-12pm, Homeless Program Conference Room
- HMIS
  - HMIS participation has increased to over 80 programs
  - County will be hiring another HMIS specialist
  - Trainings for new staff will be offered in early fall
    - In the interim, [HUD Exchange](#) website provides HMIS tutorials
    - Tutorials available on the [County Homeless Program](#) website



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### 5. Nuts and Bolts

- Contra Costa Local Government Leadership Academy
  - Project team was asked to investigate a topic area over 8 months
  - Team scope was originally focused on the Winter Shelter, but expanded to looking at broader issue of homelessness in Contra Costa
  - Through months of research, developed a report evaluating issues and barriers
  - Report presents four recommended strategies and tactics:
    - Raise the profile of homelessness
    - Empower the Council on Homelessness
    - Increasing funding at the local level
    - Balanced Housing Elements
  - Encouraging partners to attend the October Council on Homelessness full membership meeting was identified as an action step
- Housing Authority
  - Opening public housing waitlist in November
  - Discussion of how to implement homeless preference by November
- Stand Down on the Delta
  - Sept 11-14, 2015 - Antioch County Fairgrounds, 10-10pm
  - [www.deltaveteransgroup.org](http://www.deltaveteransgroup.org)
- Project Homeless Connect 11
  - October 7, 2015 - Willow Pass Community Center, 9-3pm.
  - <http://cchealth.org/homeless/council/phc.php>
- George Miller Wellness Clinic
  - Providing a new medical clinic in Martinez
  - Saving five preventative psychiatric appointments a week for homeless clients referred through outreach teams

### 6. Pin It

- Next Full Membership Meeting: October 16, 2015, 10-12pm
- Next Executive Board Meeting: August 25, 2015, 3:30-5:00pm