

COC GOVERNANCE: OPERATIONS

GOVERNANCE CHARTER

What We Do Now	New Ideas: work underway, what we'd like to see	HEARTH Requirement	Excerpts from Current Bylaws	What to add to Governance Charter
<ul style="list-style-type: none"> • CCICH By-laws • HMIS Policies & Procedures • Review & Rank Local Community Review Process 	<ul style="list-style-type: none"> • Currently updating the By-laws to turn them into a full Charter • HMIS Policy Cmte is revising P&Ps into a full HMIS Charter to be incorporated by reference • Review & Rank process and scoring documents to be revised based on Strategic Plan Update 	<p>Develop, follow, and update annually the CoC's governance charter, which will include all procedures and policies needed to comply with HUD requirements and with HMIS requirements, including a code of conduct and recusal process for the CoC board, its chair(s), and any person acting on behalf of the CoC board</p>	<p>OVERVIEW & MISSION:</p> <p>The Contra Costa Interagency Council on Homelessness (CCICH) Advisory Board is charged with providing a forum for communication about the implementation of the Ten Year Plan to End Homelessness and providing advice and input on the operations of homeless services, program operations, and program development efforts in Contra Costa County.</p>	<ul style="list-style-type: none"> • Annual review of the governance charter

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COORDINATED ASSESSMENT

What We Do Now	New Ideas: work underway, what we'd like to see	HEARTH Requirement	Excerpts from Current Bylaws	What to add to Governance Charter
<ul style="list-style-type: none"> Coordinated assessment planning underway (with support from Y&H Soda Foundation) as a part of the Strategic Plan Update May 21st Strategic Ad Hoc Committee: Coordinated Intake & Assessment 	<ul style="list-style-type: none"> Facilitate implementation of a pilot of coordinated assessment, including choosing a tool and identifying target population(s) 	<p>In consultation with recipients of ESG funds within the CoC's geographic area, establish and operate either a centralized or coordinated assessment system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services.</p>	<p>FUNCTIONS & TASKS:</p> <p>E. Make recommendations about long range planning and policy formulation to the Board of Supervisors and cities located in Contra Costa County.</p>	<ul style="list-style-type: none">

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WRITTEN STANDARDS FOR PROVIDING ASSISTANCE

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<ul style="list-style-type: none"> Standards at the program level 	<ul style="list-style-type: none"> Draft Standards for the Provision of Housing Prevention & Rapid Re-Housing Assistance are available based on SHELTER Inc. version for ESG 	<p>In consultation with recipients of ESG funds within the CoC, establish and consistently follow written standards for providing CoC assistance.</p>	<p>FUNCTIONS & TASKS:</p> <p>H. Facilitate and support the development of funds and resources for homeless services in Contra Costa County in partnership with other jurisdictions located in Contra Costa County.</p>	<ul style="list-style-type: none">

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PERFORMANCE MEASURES & MONITORING

What We Do Now	New Ideas: work underway, what we'd like to see	HEARTH Requirement	Excerpts from Current Bylaws	What to add to Governance Charter
<ul style="list-style-type: none"> • HMIS Outcomes Report (every 6 months) • 2013 CoC Application: baselines and proposed achievements for 2014-15 • 2013 Review & Rank Scoring Tools and PEST reports 	<ul style="list-style-type: none"> • System-wide performance measures under development by HUD Grantees cmte • More robust Review & Rank process 	<ul style="list-style-type: none"> • Consult with recipients and subrecipients to establish performance targets appropriate for population and program type • Monitor performance of CoC and ESG recipients and subrecipients • Evaluate the outcomes of projects funded under ESG and CoC programs • Take action against ESG and CoC projects that perform poorly • Report the outcomes of ESG and CoC projects to HUD annually 	<p>FUNCTIONS & TASKS:</p> <p>F. Assess effectiveness, quality, efficiency, access, and availability of homeless services throughout the county.</p> <p>I. Advise the Board of Supervisors, the Director of Public Health, and the Health Services Director, on the special needs of the homeless and matters of urgency regarding homelessness.</p>	<ul style="list-style-type: none"> •

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FUTURE COC GOVERNANCE TOPICS

- May 13: CoC Operations
- June 10: CoC Planning; Preparing CoC Application
- July 8: Recruitment & Outreach
- August 12: Review draft CoC Governance Charter

VOLUNTEERS TO REVIEW DRAFT LANGUAGE?

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