

CCICH Homeless Advisory Board
Contra Costa Inter-jurisdictional Council on Homelessness
Special Meeting
November 15, 2013

Attendance: Stephan Peers, John Garth, Stephanie Batchelor, Michael Pollard (Alternate), Sean Connors, Dorothy Sansoe, Brenda Kain, Teri House, Nishant Shah, Janet Kennedy (Chair)

CCICH Staff: Lavonna Martin, Jay Lee (HomeBase), Amanda Stempson (HomeBase)

I. CCICH Executive Committee Meeting Schedule

- a. 90 minutes, monthly
- b. 3:30 pm on third Thursdays
- c. Next meeting Dec. 19th
- d. CCICH Staff will send out a recurring invitation and reminders

II. 2013 HCD ESG Coordination Process

- a. Need to determine timeline and priorities now and notify all potential applicants
- b. Suggestion should be made to applicants that HMIS should be a line item in their budget (except for domestic violence programs who are exempt)
- c. Decision for Priority Alignment (may be amended based on CCICH feedback and/or additional information from HCD):
 - i. Program Components (ranked)
 1. Rapid Re-Housing
 2. Street Outreach
 3. Emergency Shelter (including Transitional Housing and Drop-in Centers)
 4. HMIS
 - ii. Target Population (ranked)
 1. Families
 2. Transition Age Youth (16-24)
 3. Chronically Homeless
 - iii. Organizational Capacity
 1. Past experience administering State or federal housing grants
 2. Ratio of individuals served to project budget
 3. Overall experience of the applicant agency and its key staff

III. Continuum of Care Governance – Executive Committee’s Role and HEARTH Act Compliance

- a. Reviewed select results from the CCICH Members Survey
- b. To be discussed first at next meeting

IV. CCICH Agenda for December 13th

- a. December 13th CCICH agenda will include ESG Feedback