

Contra Costa Inter-Jurisdictional Council on Homelessness  
Executive Committee

December 14, 2012, 12:00-1:00

**MINUTES**

- I. **Quorum established:** 8 members present
  
- II. **Addition to the agenda: HCD's 2012 ESG Program NOFA Update**
  - a. HCD release on December 10th, after the CCICH agenda was published
  - b. Thus, this is an immediate action exception under the Brown Act, which can be discussed with 2/3rds vote to add to agenda
  - c. Approval of addition of HCD's 2012 ESG Program NOFA to the agenda
    - i. **Motion: Dorothy Sansoe**
    - ii. **Second: John Garth**
    - iii. **Motion passes unanimously**
  
- III. **Consumer Report**
  - a. Working on outreach presentations to the community about homelessness, mental health, and AOD; working with HCH
  - b. Doing more consumer recruitment
  - c. Met with Office of Consumer Empowerment, exploring ideas on how to collaborate and expand BHS
  
- IV. **Health Care for the Homeless Report**
  - a. West County Health Center opened up, doing 8 hours of homeless clinic
  
- V. **HUD's 2012 CoC Program NOFA (Action Items)**
  - a. Approval of County as Collaborative Applicant
    - i. **Motion: Dorothy Sansoe**
    - ii. **Second: Doug Stewart**
    - iii. **Motion passes unanimously**
  - b. Approval of CCICH's Review and Ranking Procedures for the CoC Program
    - i. Sean Blomquist: who gets the money?
      1. Jay Lee: bulk goes to the grantees, and any partners (e.g., County)
      2. Lavonna Martin: goes to the 27 programs and 8 agencies that run them
    - ii. **Motion: Dorothy Sansoe**
    - iii. **Second: Stephan Peers**
    - iv. **Motion passes unanimously**

**VI. Concord Naval Weapons Station Homeless Collaborative (Action Item)**

- a. Lavonna Martin: six teams of developers and service providers; land parcels to be determined
  - i. Changed composition of voting blocks; is even number, requiring a tiebreaker—proposal was to have CCICH designate an ex officio member to act as the tiebreaking vote
- b. Designation of Ana Cortez as the CCICH designee to act as an ex officio member and tie-breaking vote for the Collaborative
  - i. Ana Cortez with the City of Richmond (was in the Redevelopment Agency), is very closely tied to housing, is willing to be designated
  - ii. **Motion: Doug Stewart**
  - iii. **Second: Sean Blomquist**
  - iv. **Motion passes unanimously**

**VII. HCD's 2012 ESG Program NOFA Update**

- a. Jay Lee: current tiebreaking procedure is to determine which applicant agency's key staff have more years of experience—may want to make it more qualitative rather than quantitative
- b. Stephan Peers: is this really worth it, in light of the small amount of money?
  - i. Lavonna Martin: yes, because we have two agencies (SHELTER, Inc. and GRIP) who have received this funding year after year—for their agencies, it's worth it to go after the funding; our job is to support their applications
- c. Stephan Peers: is it in our best interest to make the grantees look as good as possible?
  - i. Lavonna Martin: partly—the role of CCICH is to help the grantees shine, while ensuring that they fall in line with our CoC's priorities
  - ii. Jay Lee: HCD has limited the discretion of the CoC's in scoring the projects—is about choosing between the applicants
  - iii. Lavonna Martin: state has far more discretion in the scoring—CoC's portion is only 100 points out of 785 (and only five-point increments)
- d. Approval of CCICH's Review and Ranking Procedures as updated from last May for the ESG Program, substantially in the form presented to the Executive Committee (with such modifications as necessitated by HCD requirements and updates), and the CoC Program Review and Rank Committee to serve as ESG Review and Rank Committee
  - i. **Motion: Stephan Peers**
  - ii. **Second: Doug Stewart**
  - iii. **Motion passes unanimously**