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ADMINISTRATIVE BULLETIN

No. 20-BUL-010

TO: Contra Costa County EMS Providers

FROM: Dr. David Goldstein, Interim EMS Director 

DATE: April 16, 2020

SUBJECT: EMS Provider Email Account Management

To assist in distribution of written communications, the Contra Costa EMS Agency (Agency) is requiring that all EMS providers who operate in Contra Costa County create a generic email account for your department/agency. This shall be an email account that will be managed by your provider agency/department assuring that the appropriate personnel are assigned to this email account. This will be the process moving forward to send and receive information from the Agency.

The first step in this process is to obtain this generic email account and submit the designated email address to Agency prehospital care coordinator, Brandon Rowley at brandon.rowley@cchealth.org. The Agency will work with your department/agency on implementation.

Please complete this request by close of business on April 30, 2020. If there is an issue with meeting the deadline, or if you have questions, please contact Brandon Rowley.